



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
PANCHAYAT & RURAL DEVELOPMENT DEPARTMENT

NOTIFICATION

The 25th June, 2007

No. PDA 336/2001/Pt-III/32 :- In pursuance of the Eleventh Schedule of the Constitution of India and as per provisions of the Assam Panchayat Act, 1994, the Governor of Assam is pleased to devolve the functions, functionaries and funds in respect of the Departments as per Activity Mapping indicated in the *Annexure - I* to all the three tiers of the Panchayat Raj Institutions i. e., Zilla Parishad, Anchalik Panchayat and Gaon Panchayat with immediate effect.

ANNEXURE-I

ACTIVITY MAPPING FOR DEVOLUTION OF FUNCTIONS ,
FUNCTIONARIES AND FUNDS TO PANCHAYAT RAJ INSTITUTIONS
IN ASSAM

Activity Mapping

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Activity Mapping

1. Agriculture including Agriculture Extension

PART- A

Whether the matter has been developed to Panchayats or not	Yes
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PARA- B (To be filled in only if the matter has been devolved)

A. Devolution of functions:

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative devolving the function	As per provision of Assam Panchayat Act, 1994		

	Details of Executive order	Date since in force	Remarks
Details of Executive orders devolving the function	PDA 336/2001/Pt-III/32	23-06-2007	

B. Details of Activities devolved pertaining to the function:

Description of Function	Distribution of Activities		
	Zilla Parishad	Anchalik Panchayat	Gram Panchayat
1	2	3	4
Increasing agriculture and horticulture production in the district.	1. To prepare comprehensive district specific crop plan including the credit plan in consultation with the bank and financial institutions. 2. To develop a data base on	1. To prepare a comprehensive crop plan for the Intermediate Panchayat along with a credit plan for the farmers. 2. To evolve suitable cropping system based on location specific	1. To prepare a participatory crop plan for the Gram Panchayat. 2. To prepare a comprehensive agriculture data base for the Gram Panchayat.

	<p>cropping pattern, land use etc. for the district.</p> <ol style="list-style-type: none"> 3. To establish linkages with research, training institutes and other agencies for application of appropriate technology, upgradation of skill and for other support services. 4. To maintain an inventory of new technological option applicable to the district and propagate their adaptation. 5. To coordinate and promote agricultural marketing in the district including organization of melas and exhibitions. 6. To arrange awards to best progressive farmers. 7. Review, supervise and monitor of plans and programmes 8. To assist AP in the preparation of the district crop plan with a view to ensure multiple cropping activities attain self-sufficiency in rice, pulses and oilseeds. 	<p>characteristic and develop demonstration units of such system and the technologies.</p> <ol style="list-style-type: none"> 3. To coordinate implementation of plans and programmes in the block area including activities of field level officials and workers. 4. To act as link between AP and GP to facilitate transfer of different support services including knowledge and technology. 	<ol style="list-style-type: none"> 3. To assist in advising farmers about remunerative cropping system, crop diversification, appropriate new technology etc. 4. To help in providing custom hiring services for farm implements. 5. To generate awareness among the farmers on various agricultural activities including organic farming.
Agricultural :			
<p>Promotion of measures to increase agricultural production and to popularize the use of improved agricultural implement and the adoption of improved</p>	<p>A. Prepare comprehensive crop for the district with a view to ensure multiple cropping activities to attain self sufficiency in rice and to narrow the gap in production and requirement in respect of pulse and oilseeds.</p>	<p>To assist Zilla Parishad in preparation of district crop plan with a view to ensure multiple cropping activities to attain self- sufficiency in rice and to narrow the gap in production and requirement in respect of pulse and oilseeds.</p>	<p>Adoption of improved agricultural practices and modern implements suitable for the selected area</p>

agricultural practices	B. To propagates adoption of new technologies. C. To arrange training programme for farmers.		
Opening and maintenance of agricultural farms and marketing agencies / infrastructure.	Identify and suggest opening of agriculture farms and market facilities.	Maintenance of farms and markets.	Procurement of improved seeds/ plants/ grafts etc. and sale of agricultural produces.
Establishment and maintenance of go downs and cold storages.	Prepare plan for construction of go downs and cold storage.	Selection and identification of go downs and cold storages.	Utilize and maintenance of go downs and cold storages for agricultural commodities.
Conducting agricultural fairs and exhibitions.	Organize Kishan Melas, Fairs and Exhibitions.	Co-ordinate activities of field level extension workers and officials.	Assist in identifying progressive farmers for adoption and diffusion of new technologies.

Management of agricultural and horticultural extension of training centers.	Assist in organizing trainings for farmers in existing training centers.	Help in selection of farmers, SHG and women farmers.	Depute farmers for training in Coalitional department of Agriculture and Horticulture.
Training of farmers.	Prepare District Plan and arrange trainings for farmers.	Organize and assist GP for training.	Avail need based trainings and utilization of new technologies in the farmers' field.
Land improvements and soil conservation :	Preparation of district plan for water harvesting & soil conservation to ensure moisture content of the soil. Disintegration of plan to Anchalik Panchayat & Gaon Panchayat level. To prevent encroachment of Forest/ Sarkari Land by social mobilization	Activities participate in the integrated Wasteland development projects. - To prevent encroachment of land by social mobilization.	- - -
Assessment and distribution of inputs.	1. To assess and prepare a consolidate plan on requirement of agricultural inputs in the	1. To assess input requirement for the area and pass on the request to district panchayat.	To assess the need for various inputs in the Gram Panchayat.

	<p>district.</p> <ol style="list-style-type: none"> To coordinate distribution of quality inputs in time. To develop storage facilities for inputs. 	<ol style="list-style-type: none"> To ensure and coordinate timely availability of inputs to the GPs through proper monitoring of input delivery system. Arranging storage facilities for inputs. 	<p>To assist in timely distribution of quality inputs to the farmers through proper coordination with different stakeholders.</p>
Risk management	<ol style="list-style-type: none"> To assess losses due to floods and draughts and formulates rehabilitation plan accordingly. To prepare a contingency plan and supervise relief operation. Coordinate with insurance agencies for cropping. 	<ol style="list-style-type: none"> To estimate crop losses due to flood, draughts etc. To monitor relief operation in dahiria. To help farmers to avail crop insurance facilities. 	<ol style="list-style-type: none"> To assess losses due to flood, draughts etc. in the Gram Panchayats and assess in the implementation of the contingency plan for rehabilitation. To motivate farmers for taking up crop insurance facilities.
Establishment of Farmers Service Centre	Zilla Parishad will plan for establishing Farmers Service Centre for providing support services to the farmers.	Identify location and establish farmers service centre.	Identify locations and establish Farmers Service Centre in association with AP.
Credit plan	<ol style="list-style-type: none"> Ensure timely availability of credit to the farmers from banks and financial institutions through proper coordination among them. To promote cooperative credit institutions in the district. 	<ol style="list-style-type: none"> To ensure timely credit to the farmers from banks and financial institutions through maintaining proper coordination among them. 	<ol style="list-style-type: none"> To assess credit need of the farmers in different seasons and establish linkages for credit accordingly. Exercise social control on recovery. Help in the formation of SHGs.
Post harvest management	<ol style="list-style-type: none"> To develop marketing infrastructure at suitable location having facilities for storage and other facilities. To monitor regulated marketing, correct weights and measures etc. 	<ol style="list-style-type: none"> To develop market committees and maintain yards with facilities for storage. To ensure correct weights and measures and supervise crop insurance facilities. 	<ol style="list-style-type: none"> To organize farmers for bulk sell in the Gram Panchayats. To create awareness among the farmers about post harvest management.

	3. To control private traders from exploiting farmers.	5. To ensure timely sell of farm products. 6. Construction and maintenance of Godowns	
Irrigation, ground water resources and watershed development :			
Constructions, renovation, maintenance of minor irrigation works and lift irrigation.	Preparation of district plan for renovation, maintenance of minor works and lift irrigation.	To assist Zilla Parishad in preparing plan for renovation, maintenance of minor works and lift irrigation.	Assist in identifying site of minor works and lift irrigation.
Providing for the timely and equitable distribution and full use of water under irrigation schemes under the control of the Zilla Parishad.	Preparation of District Plan for full use of water under irrigation schemes. Monitoring of full use of water.	To assist ZP for preparation of plan and to assist GP for utilization of full use of water under irrigation schemes.	Organize for full use of irrigation water in the crop field.
Development of ground water resources.	To assist the Central Ground Water Dev. authority in identifying and in development of ground water resources.	To assist ZP in identifying the ground water resources.	-
Installation of pump sets	Preparation of district plan for location specific installation of Shallow Tube Well (STW) and LLP	To assist ZP in preparation of district plan.	To identify the specific location & preparation of beneficiary list for installation of STW and LLP.
Watershed development programme.	Compilation of district level database and preparation of district level watershed plan. Prioritization of watershed projects through interdepartmental coordination. Mobilization of technical support for project implementation.	Compilation of database and preparation of block level watershed projects. Interdepartmental- inter crop coordination. Arrange training and technical support. Supervision and monitoring of	Collection and compilation of database and participatory rapid appraisal. Prioritization of watersheds. Preparation of project report on participatory works. Assisting in functioning of watershed committee.

	Provide information on best practices. Evaluation of project through independent agencies. Supervision and monitoring of implementation	implementation	.Inter departmental coordination at project site. Create awareness about watershed projects and low cost technologies. Assisting in maintenance of community assets.
Horticulture :			
Rural parks and gardens.	To prepare district plan for rural parks and garden	To assist ZP in preparation of plan and to identify the location.	To identify the location and SHGs and other NGOs.
Cultivation of fruits and vegetable.	To prepare district plan for cultivation of fruits and vegetables. To coordinate Assam State Agril. Marketing Board for preparation of plan for marketing of surplus fruits and vegetables.	To assist ZP in preparation of plan with identification of location specific varieties of fruits and vegetables.	To prepare beneficiary list and organize location specific cultivation of fruits and vegetables.
Farms.	To prepare plan for raising location specific improved varieties of seedlings, plants, grafts, cuttings for multiplication.	To assist ZP in preparation of plan and in identification of location.	To identify location and specific varieties.
Development of regulated markets and marketing yards.	To prepare plan in consultation with the Assam State Agril. Marketing Board for development of regulated markets and marketing yards based on surplus produces of different commodities.	To assist the ZP in preparation of plan and in identification of location	-
Grading and quality control of agriculture products.	To prepare plan for creating marketing infrastructure for better quality control and grading of horticultural produces with organization like APEDA, NHB,	To achieve this close coordination with organization like APEDA, NHB, NERAMAC and other organizations.	To organize training for creating awareness and avail the facilities.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
<p>Agriculture including agriculture extension.</p> <ol style="list-style-type: none"> 1. Identification and implementation of various agricultural schemes amounting not exceeding rupees fifty thousand for agriculture development in the Gram Panchayat area with technical assistance from Agriculture, Co-operation, Irrigation and other concerned departments. 2. Development of waste land 3. Development and maintenance of village grazing lands and preventing unauthorised alienation and use. 	<p>Agriculture including agriculture extension.</p> <ol style="list-style-type: none"> 1. Identification and implementation of schemes not exceeding rupees two lakhs and not below rupees fifty thousand for the agricultural development of the Anchalik Panchahat area with technical assistance and supervision from the Department of Agriculture, Cooperative and Irrigation etc. 2. Maintenance of agricultural seed farms horticultural nurseries. 3. Storing and distribution of insecticides and pesticides. 4. Propagation of improved methods of cultivation. 5. Promotion of cultivation and marketing of vegetable, fruits and flowers. 6. Training of farmers and extension activities. 	<p>Agriculture including agriculture extension.</p> <ol style="list-style-type: none"> 1. Promotion of measures to increase agricultural production and to popularise the use of improved agricultural implement and the adoption of improved agricultural practices. 2. Opening and maintenance of agricultural farms and marketing agencies / infrastructure. 3. Establishment and maintenance of godowns and cold storages. 4. Conducting agricultural fairs and exhibitions. 5. Management of agricultural and horticultural extension of training centres. 6. Training of farmers. 7. Land improvements and soil conservation.

C. Details of Fiscal Devolution to match the Functional Devolution:

Indicate Budget Year	2007-08	As per Govt. allocation
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i)

Agriculture, including agricultural extension	Plan	Non- Plan
Total amount allocated in the Budget by the State Government to the function concerned	Nil	Nil

ii)

District Panchayat		Block Panchayat		Village Panchayat		Total Devolved to Panchayat	
Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan
0.00	0.00	0.00	0.00	-	-	As per Govt. allocation	-

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of Devolution and Salary.

Department : Agriculture & Horticulture.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Agril. Officer	√				√			√	
Executive Engineer (Agri)	√				√			√	
Sub-Divisional Agril. Officer		√			√			√	
Asstt. Executive Engineer (Agri)		√			√			√	
Sr. Agril. Development Officer		√			√			√	
Agril. Development Officer		√			√			√	
All VLEW staff			√		√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Agril. Officer	√		√			√	√	
Executive Engineer (Agri)	√		√			√	√	
Sub-Divisional Agril. Officer	√		√			√	√	
Asstt. Executive Engineer (Agri)	√		√			√	√	
Sr. Agril. Development Officer	√		√			√	√	
Agril. Development Officer	√		√			√	√	
All VLEW staff	√		√			√	√	

Activity Mapping

2. Land Improvement & Soil Conservation.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Soil conservation	<ol style="list-style-type: none"> 1. Preparation of district plans for soil and water conservation projects, Consolidation of AP & GP Plans. 2. Harmonization of the plan with other employment generating as well as area development plans. 3. Formulation and appraisal of soil conservation projects for plantation and other soil conservation measures. 4. Overall supervision of the work in the entire district – periodic monitoring and evaluation. 5. Coordination with various agencies of the DP as well as the district administration who will either participate in or whose work will have relation to the implementation of the plan. 6. Formulation of holistic projects for use of wastelands. 	<ol style="list-style-type: none"> 1. Identification of the sites and location specific measures for soil conservation. 2. Assist Zilla Parisands in the preparation of Soil and Water conservation plan. 3. Coordination with the professional officials soil conservation machinery and giving assistance in its work. 4. Implementation of the projects. 5. Inter GP coordination for smoothly carrying out operations like creation of water channels cutting across GP boundaries and forth. 6. Periodic monitoring of the work done by or at the level of GP 	<ol style="list-style-type: none"> 1. Identification of sites and measures for implementation soil conservation plans. 2. Help in the preparation and implementation of the projects. 3. Assistance to the professional / official machinery for soil conservation work- specially in To helping group action by land owners / users involved. 4. Direct assistance in implementation , e.g. organizing owner labour as part of the contribution of the case of operations. 5. Post conservation vigilance to ensure that work done is not undone once again. 6. Creation of public opinion in favour of use of soil only in consonance with its properties, gradients etc.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
	<p>Land improvement and soil conservation.</p> <p>Assisting the Government and Zilla Parishad in the implementation of land improvement and soil conservation programmes of the government.</p>	<p>Soil conservation.</p> <ol style="list-style-type: none"> 1. Soil conservation measures. 2. Land reclamation and land development works.

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	(In Rs. Crores) (In Rs. Crores)	
	Plan	Non plan
Land improvement, land reforms, land consolidation and soil conservation.		
Total amount allocated in the budget by the state Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii. (In Rs. Crores)

District Panchayat		Block Panchayat		Village Panchayat		Total devolved to Panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Land Reforms.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appoint ment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Divisional Soil Conservation officer	√				√			√	
Assistant Soil Conservation Officer		√			√			√	
Range Officer		√			√			√	
Supporting Staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Divisional Soil Conservation officer	√		√			√	√	
Assistant Soil Conservation Officer	√		√			√	√	
Range Officer	√		√			√	√	
Supporting Staff	√		√			√	√	

Activity Mapping

3. Minor Irrigation, Water management and watershed development.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

<p>Development of minor irrigation system including drainage, water harvesting structure and water management</p>	<ol style="list-style-type: none"> 1. Formulation and appraisal of minor irrigation project. 2. Assigning projects to APs and GPs. 3. Execution of minor irrigation projects outside the purview of APs and GPs plans. 4. Supervision and monitoring of the progress of the projects by subject committees in coordination with various concerned departments and agencies. 5. Sanctioning of the technical projects. 6. Development of drainage system after proper identification of waterlog areas. 7. Prepare a plan for expansion of the coverage irrigation in the district and device mechanism to bring more areas under its coverage. 	<ol style="list-style-type: none"> 1. Formulate, appraise and execute minor irrigation projects included in AP's plans and also execute projects assigned by ZPs. 2. Supervise, monitor the projects by subject committee in coordination with concerned departments and agencies. 	<ol style="list-style-type: none"> 1. Formulation of minor irrigation projects in consultation with Gram Sabha and execute them in identified locations. 2. Execute projects assigned by ZP. and AP. 3. Identify beneficiaries for the project through Gram Sabha.
<p>Water management</p>	<ol style="list-style-type: none"> 1. Propagate modern water management / delivery methods including improved irrigation facilities suitable for the district. 	<ol style="list-style-type: none"> 1. Guide farmers to adapt improved methods of irrigation through proper demonstration in the field. 2. Select beneficiaries for subsidized equipments and delivery system. 3. Facilitate providing technical guidance to the beneficiaries. 	<ol style="list-style-type: none"> 1. Identify beneficiaries in Gram Sabha for subsidized schemes. 2. Organise farmers for coordinated implementation of irrigation facilities. 3. Encourage farmers to develop field channels and such other system for proper utilization of water.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Minor Irrigation, Water Management, Watershed Development.	Minor Irrigation, Water Management, Watershed Development. Assisting the Government and the Zilla Parishad in construction and maintenance of minor irrigation works. Implementation of individual irrigation works. Assisting the Government and the Zilla Parishad in the implementation of schemes on development of ground water resources, and watershed development programmes.	Irrigation, ground water resources and watershed development. 1. Construction, renovation, maintenance of minor irrigation works and lift irrigation. 2. Providing for the timely and equitable distribution and full use of water under irrigation schemes under the control of the Zilla Parishad. 3. Development of ground water resources. 4. Installation of pump sets. 5. Watershed development programme.

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Minor Irrigation, Water management and watershed development	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

District panchayat		Block panchayat		Village panchayat		(In Rs. Crores)	
						Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Irrigation.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Executive Engineer (Civil / Mechanical / Electrical)	√				√			√	
Asstt. Executive Engineer		√			√			√	
Asstt. Engineer (Civil / Mechanical / Electrical)		√			√			√	
Junior Engineer (Sr. Grade)		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Executive Engineer (Civil / Mechanical / Electrical)	√		√			√	√	
Asstt. Executive Engineer	√		√			√	√	

Asstt. Engineer (Civil / Mechanical / Electrical)	√		√			√	√	
Junior Engineer (Sr. Grade)	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

4. Animal Husbandry, Dairy and Poultry

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
Details of Executive orders devolving the function	PDA 336/2001/Pt-III/32	23-06-2007	

ii) Details of Activities devolved pertaining of the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gaon Panchayat
Veterinary Services	1. Establish, improve hospital dispensary FAC, A.I Centres 2. Monitor supply of medicine, equipment and other materials to Hospital FAC and AIC 3. Monitoring functions of veterinary services	1. Supervise the functioning of Veterinary Services in AP 2. Maintain of the mobile lab to provide veterinary care and control of disease and epidemics	1. Supervise the functioning of hospital dispensary FAC, A.I Centres 2. Report outbreak of disease and epidemics

Development of livestock	<ol style="list-style-type: none"> 1. Asses the need to meet the demand of milk & meat and formulate project for the establishment, improvement and maintenance of breeding farms units for dairy and piggery 2. Formulate projects for establishment and maintenance of breeding farms for production of improved breeds of cattle, goat, pig, sheep etc. 3. To prepare a district plan for attaining self sufficiency (for the district) in production of milk, egg and meat and find out mechanism to achieve the same within a reasonable period. 	<ol style="list-style-type: none"> 1. Distribute quality breed to beneficiaries under various programmes. 2. Propagate improve breed of livestock among farmers. 3. Arrange for the supply of quality feed to the farmers breeders. 4. Marketing of the products . 5. Distribution of quality breeds to the farmers / beneficiaries for propagation. 6. Maintain coordination with different institutions, organizations and agencies for ensuring propagating improved breeds of livestock among the farmers. 	<ol style="list-style-type: none"> 1. Assts in identification of beneficiation under various programme. 2. Organize training fore the beneficiary involving NGOs 3. Motivate people to maintain quality breeds and adopt modern methods of maintaining livestock. 4. To assist in identification of beneficiaries under programmes. 5. Motivate rural people to go for improved breeds and improved methods of maintaining them.
Dairy development	<ol style="list-style-type: none"> 1. Development infrastructure for milk collection, transportation and processing in coordination with cooperatives and corporation. 	<ol style="list-style-type: none"> 1. Promote milk producing clusters, federation and societies. 2. Develop new milk routs under different programmes and projects to facilitate milk collection. 3. Ensure availability of quality milch animals. 	<ol style="list-style-type: none"> 1. Assist in organizing milk clusters, federation and societies. 2. Select beneficiaries in consultation with Gram Sabha for various programmes.

Poultry Development	<ol style="list-style-type: none"> 1. Assess the need to meet the requirement of egg and poultry meet and formulate project for the develop of infrastructure for poultry and duck farming 2. Allotment of community land for establishing poultry complex. 	<ol style="list-style-type: none"> 1. Arrange for the supply of quality feed to the farmers breeders 2. Marketing of the products 	<ol style="list-style-type: none"> 1. Identify the beneficiaries for poultry farming. 2. Train of poultry and duck farmers. 3. Select beneficiaries and establish poultry farming/units under various programme
Feed and fodder including support during natural calamities	<ol style="list-style-type: none"> 1. Propagate production of nutritive fodder and promote proper feeding of animals 2. Procure and establish fodder banks at the time of need 	<ol style="list-style-type: none"> 1. Organize cooperative for fodder production and provide financial assistance 2. Supply improved variety of fodder seeds/roots 3. Propagate modern method of feeding to improve livestock productivity 4. Supply fodder during natural calamities. 	<ol style="list-style-type: none"> 1. Assts in establishing Co-operative/individual fodder farm. 2. Allocate community land/waste land for fodder production 3. Control grazing and improve grazing and pasture lands and encouragement of stallfeeding 4. Selection to farmers for promoting improved variety of foddors involving NGOs

Details of Fiscal Devolution to match the Functional Devolution described above:

Indicate Budget Year	2007-08
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i)

Animal husbandry, Dairy and Poultry	Plan	Non-Plan
Total amount allocated in the budget by the State Government to the function concerned	3.38	Nil

ii)

Zilla Parishad		Anchalik Panchayat		Gram Panchayat		Total devolved to Panchayat	
Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan
0.38	0.00	0.80	0.00	2.20	0.00	3.38	0.00

**Animal Husbandry
Group “A” Functionaries :**

Designation	Brief description responsibilities	No. of employee
District A.H. & Veterinary Officer	To exploit possibilities of resources to shock out the plans & programme for successful implementation of the Scheme	26

Group “B” Functionaries:

Designation	Brief description responsibilities	No. of employee
Extension Officer Veterinary	To assist in successful implementation as well as preparation of schemes in their own jurisdiction under the guidance of respective DVO’s	134

Group “C” Functionaries:

Designation	Brief description responsibilities	No. of employee
Veterinary field Assistant	To assist the Extension officer (Vety.) in their jurisdiction	2089

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Animal Husbandry, Dairy development and poultry.	Animal Husbandry, Dairy development and Poultry.	Animal Husbandry, Dairy development and Poultry.
1. Improvement of breed	1. Maintenance of	1. Establishment of

of cattle, poultry and other livestock. 2. Promotion of dairy farming, poultry and piggery. 3. Grassland development.	Veterinary and Animal Husbandry Services. 2. Improvement of breed of cattle, poultry and other livestock. 3. Promotion of dairy farming, poultry and piggery. 4. Prevention of epidemics and contagious disease.	veterinary hospitals and dispensaries. 2. Setting up of mobile diagnostic and clinical laboratories. 3. Breeding farms for cows and pigs. 4. Poultry farms, duck farms and goat farms. 5. Common cold storage facilities for dairying poultry and fishery products. 6. Fodder development programmes. 7. Promotion of dairy farming, poultry and piggery. 8. Prevention of epidemics and contagious diseases.
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Table 1. Mode of Devolution and Salary.

Department : Animal Husbandry & Veterinary.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Animal Husbandry & Veterinary Officer./District Dairy Dev.Officer	√				√			√	
Extension Officer, Vety./Dairy		√			√			√	
Veterinary Field Assistant./Dairy Field Officer			√		√			√	
Other supporting staff.	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Animal Husbandry & Veterinary Officer.	√		√			√	√	
Extension Officer, Vety.	√		√			√	√	
Veterinary Field Assistant.	√		√			√	√	
Other supporting staff.	√		√			√	√	

Activity Mapping

5. Fisheries.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Part (A)

Schemes funded by State Govt.

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gaon Panchayat
(1) Development of Inland Fisheries	<ol style="list-style-type: none"> 1. Formulate projects for fisheries development 2. Technically appraise and approve projects for development of inland water bodies. 3. Establish fish seed production farms 4. Formulate projects for fisheries development 5. Arrange training of fishermen in modern management techniques for fish production. 6. Procure and supply fishing equipment for distribution among selected fishermen's cooperatives and beneficiaries. 7. Monitor and supervise plan implementation. 	<ol style="list-style-type: none"> 1. Select beneficiaries for fisheries training. 2. Organise fishermen's cooperatives/NGO's 3. Distribute boats, Nets, other equipments and give assistance to cooperatives and beneficiaries/NGO's. 4. Monitor, supervise and report progress. 5. Lease village ponds under the AP to fishermen's Co-operatives and other groups. 	<ol style="list-style-type: none"> 1. Develop village ponds for fisheries. 2. Identify beneficiaries for assistance under various programmes and assist them in organizing fishermen's cooperatives/other groups. 3. Assist APs in the distribute boats, Nets, other equipment. 4. Report progress to Aps. 5. Execute fishpond and tank improvement.
(a) Credit support to fish farms	Coordination among various organizations to provide credit support to fish farmers.	To provide support to the fish farmers from financial institutions.	

(b) Reclamation of community tank			To reclaim the old community tanks for Scientific fish culture.
(c) Training	<ol style="list-style-type: none"> 1. Identification of training centers for skill development 2. Identify appropriate technology for training in different areas. 3. Allocation of stipends. 	Organize fisherman/fish farmers/SHGs/NGOs for training.	Organize fisherman/fish farmers/SHGs/NGOs for training.
(d) Reclamation of derelict water bodies		To convert dead course of river (where applicable) Low lying lands, Swamps into fisheries.	
(e) Fish seed production and distribution	Setting up & assisting of fish/prawn hatcheries, seed farms and monitoring.	<ol style="list-style-type: none"> a) Projects & programme for training seed rearing units b) Procurement & distribution of seed. 	
(f) Feed production	Encourage private entrepreneurs to set up feed mills.	Procurement & distribution of feed.	Preparation of farm made feed from indigenous ingredients (Local SHGs)
2) Marketing – A) Retail/Wholesale markets	Construction/renovation of wholesale markets & collections of feed & taxes.	<ol style="list-style-type: none"> a) Inspection & quality control programme. b) Construction/renovation /managements of retail markets, cons. of market road, collection of license fees, user charges. 	Construction/renovation /managements of retail markets, cons. Of market road, collection of license fees, user charges.
B) Dev. Of marketing processing infrastructure	Encourage private entrepreneurs to establish processing, packaging, storage facilities.	Organize, train fisherman in processing/packging and preservation of fish and fish products.	

6. Statutory regulations and enforcements	To help Govt. in implementation of fishery Rules/Regulation	<ul style="list-style-type: none"> a. Local level assistance for enforcement of statutory regulations. b. Organization of local level fisheries enforcements squads. c. To help Govt. in implementation of fishery Rules/Regulation 	<ul style="list-style-type: none"> a. Local level assistance for enforcement of statutory regulations. b. Organization of local level fisheries enforcements squads.
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Activities without Financial Involvement from the State Govt.

Description of function	Distribution of activities		
	Zilla Panchayat	Gaon Panchayat	Anchalik Panchayat
i) Formation of SHGs		Formation of SHG for Pisciculture and allies activities	Convert dead course of river (where available), low lying lands, swamps into fisheries and management of those by SHGs.
ii) Exposure Visit	Arrange exposure visit of fish farmers outside District/State		
iii) Production and consumption of fish	To assess the rate of production and consumption of fish in the district.		
iv) Leasing of Fisheries		To collect adequate resource through leasing out fisheries	To collect adequate resource through leasing out fisheries

**Part (B)
Centrally sponsored Schemes**

	ZP	GP	AP
Selection of beneficiaries For implementation the scheme on development of inland fisheries and aquaculture, welfare of fishermen, fisheries training and extension	Approval of list of beneficiaries submitted by APs	Receipt of application	Processing of application

Selection of Sites for construction of fish landing centers, marketing facilities etc.	Approval of list submitted by Aps		Receipt and processing of application
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The schemes implemented under World Bank Aided Project (AACP) will continue to be implemented as of now, as per AACP norms.

Part (C)

Details devolution of functionaries pertaining to the Activity concerned

Designation	Brief description of responsibilities	To whom accountable
Group "A" Functionaries District Fishery Devt. Officer, ADFDO, SDFCO etc.	Overall supervision, monitoring of the schemes	ZP
Group "B" Functionaries Fishery Extn. Officer Etc. working at block level	Timely implementation of the schemes, fishery rules and regulation.	AP
Group "C" Functionaries Fishery Demonstrators etc.	Survey of water resources, asses the rate of production and consumption of fish.	GP

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Fisheries. 1. Development of fisheries in the villages.	Fisheries. 1. Promotion of fisheries development.	Fisheries. 1. Fish seed production and distribution. 2. Development of fisheries in private and community tanks. 3. Development of island fisheries. 4. Fish curring and drying. 5. Assistance to traditional fishing. 6. Organising fish marketing cooperatives. 2. Welfare schemes for the uplift and development of fishermen.

Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Fishery	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Fishery.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Fishery Development Officer	√				√			√	
ADFDO	√				√			√	
SCFCO	√				√			√	
Fishery Extension Officer		√			√			√	
Fishery Demonstrator			√		√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Fishery Development Officer	√		√			√	√	
ADFDO	√		√			√	√	
SCFCO	√		√			√	√	
Fishery Extension Officer	√		√			√	√	

Activity Mapping

6. Social forestry and farm forestry

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

Social forestry and farm forestry	<ol style="list-style-type: none"> 1. Promote and propagate social and farm forestry for improving ecology. Create awareness for protection, preservation and promotion of tree plantation to ensure a better future for next generation by protecting environment. 2. To establish forest nurseries with special emphasis on medicinal / sericulture plants with a view to create more self employment opportunity and boost rural economy. 3. To identify and utilise areas suitable for fruit bearing trees. 4. Create awareness to encourage plantation of medicinal plants, aeromatic plants etc. 	<ol style="list-style-type: none"> 1. Identify wasteland, formulate social forestry projects and implement them. 2. Implement social forestry projects assigned by ZP. 3. Establish forest nurseries for supply of seedlings and saplings involving swarozgaris, SHGs etc. 4. Plant trees in community land. 5. Propagate fuel, fodder and timber producing plant. 	<ol style="list-style-type: none"> 1. Identify wasteland for social forestry in consultation with Gram Sabha. 2. Execute social forestry projects in a participatory manner and encourage private farmers. 3. Distribute seedlings and saplings. 4. To establish forest nurseries with special emphasis on medicinal / sericulture plants with a view to create more self employment opportunity and boost rural economy. 5. To identify and utilise areas suitable for fruit bearing trees. 6. Create public awareness about medicinal and economical values of different such forest produce.
Marketing	<ol style="list-style-type: none"> 1. Establish marketing linkages for forest products. 		<ol style="list-style-type: none"> 1. Collect, distribute and sell fuel, fodder and timber.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Social and Farm Forestry / Minor Forest produce, fuel and fodder. <ol style="list-style-type: none"> 1. Planning and preservation of trees on the sides of roads and other public land under its control. 2. Plantation of firewood trees and fodder development. 3. Promotion of farm forestry. 4. Development of social forestry. 	Social and Farm Forestry, Minor Forest Produce, Fuel and Fodder. <ol style="list-style-type: none"> 1. Planning and preservation of trees on the sides of roads and other public land under its control. 2. Fuel plantation and fodder development. 3. Promotion of farm forestry. 	Social and Farm Forestry, Minor Forest Produce, Fuel and Fodder. <ol style="list-style-type: none"> 1. Organise campaign for tree planting. 2. Planning and maintenance of trees. 3. Promotion of social and farm forestry, fuel plantation and fodder development. 4. Management of minor forest products of the forests raised in community land. 5. Development of wasteland.

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Social forestry & farm forestry	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Forest.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Deputy Conservator of Forest	√				√			√	
Assistant Conservator of Forest	√				√			√	
Range Officer, Forest		√			√			√	
Forester.			√		√			√	
Forest Guard			√		√			√	
Other supporting staff.	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Deputy Conservator	√		√			√	√	

of Forest								
Assistant Conservator of Forest	√		√			√	√	
Range Officer, Forest	√		√			√	√	
Forester.	√		√			√	√	
Forest Guard	√		√			√	√	
Other supporting staff.	√		√			√	√	

Activity Mapping

7. Minor forest products.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Generation of minor forest product species	1. Planning for an encourage cultivation of minor forest product plantation in selected locations.	1. Establish minor forest nurseries for propagation of different species.	1. Assist in identification of families willing to plant minor forest product species. 2. Distribution of seedlings and saplings.
Training	1. Organise training on scientific tapping of minor forest products.	1. Organise training at AP level.	1. Selection and forwarding of names of training to AP.

Collection of Minor forest products.	1. Monitor, collection and timely payment of forest products.	1. Organise itemwise minor forest product cooperative or federation. 2. Constitute of Joint Forest Management Societies.	1. Organise collection, value addition of minor forest products before selling. 2. Ensure timely and adequate payment.
Processing and marketing	1. Setting up processing units alongwith storage facilities for minor forest products. 2. Develop marketing linkages and fixed support prices. 3. Establishment of godown for storage MFPs	1. Liase with forest department for processing and marketing of minor forest products. 2. Constitution of Joint Forest Management Committees for MFPs. 3. Collection , Processing & Marketing of MFPs.	1. Promote collection, processing and value addition of minor forest products. 2. Ensure timely payment. 4. 3. Collection & Marketing of MFPs.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Social and Farm Forestry / Minor Forest produce, fuel and fodder. 5. Planning and preservation of trees on the sides of roads and other public land under its control. 6. Plantation of firewood trees and fodder development. 7. Promotion of farm forestry. 8. Development of social forestry.	Social and Farm Forestry, Minor Forest Produce, Fuel and Fodder. 4. Planning and preservation of trees on the sides of roads and other public land under its control. 5. Fuel plantation and fodder development. 6. Promotion of farm forestry.	Social and Farm Forestry, Minor Forest Produce, Fuel and Fodder. 6. Organise campaign for tree planting. 7. Planning and maintenance of trees. 8. Promotion of social and farm forestry, fuel plantation and fodder development. 9. Management of minor forest products of the forests raised in community land. 10. Development of wasteland.

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Minor forest products.	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Forest.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Deputy Conservator of Forest	√				√			√	

Assistant Conservator of Forest	√				√			√	
Range Officer, Forest		√			√			√	
Forester.			√		√			√	
Forest Guard			√		√			√	
Other supporting staff.	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Deputy Conservator of Forest	√		√			√	√	
Assistant Conservator of Forest	√		√			√	√	
Range Officer, Forest	√		√			√	√	
Forester.	√		√			√	√	
Forest Guard	√		√			√	√	
Other supporting staff.	√		√			√	√	

Activity Mapping

8. Small scale industries including food processing.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Industrial resource potential survey	1. Formulate projects in consultation with DIC, KVIC and other agencies based on industrial resource potential survey.	1. Assist industrial resource potential survey.	1. Assist in survey and project formulation.

Development of infrastructure	<ol style="list-style-type: none"> 1. Development of small industrial estate and other related infrastructural facilities at suitable location. 2. Establish food processing complexes. 	<ol style="list-style-type: none"> 1. Establish small industrial complexes including agro processing complexes. 	<ol style="list-style-type: none"> 1. Identify suitable location and entrepreneurs for rural small scale industries.
Entrepreneur development	<ol style="list-style-type: none"> 2. Assist entrepreneur in formulating viable project. 3. Establishing linkages with institutes, consultants and experts. 4. Establish industrial counseling and information centre. 	<ol style="list-style-type: none"> 2. Organise Entrepreneurship Development Programme. 3. Select entrepreneurs and encourage private investment. 	
Credit and financial assistance	<ol style="list-style-type: none"> 1. Coordinate with banks and financial institutions for credit support to the entrepreneurs. 2. Provide information and guidance about credit facilities and incentives. 	<ol style="list-style-type: none"> 1. Assist in providing financial and other support. 	
PMRY	<ol style="list-style-type: none"> 1. Make necessary arrangements for implementation of PMRY including convergence of support services. 2. Prepare credit plan in consultation with the banks. 	<ol style="list-style-type: none"> Identify and prepare projects for implementation. 	<ol style="list-style-type: none"> Help in selection of beneficiaries.

Chief Minister's Swa-Niyogan Yojana/Udyogjyoti	Make necessary planning for implementation and including credit planning	Identify and prepare projects for implementation.	Help in selection of beneficiaries.
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ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
		<p>Household and small scale industries including food processing.</p> <ol style="list-style-type: none"> 1. Identification of traditional skills in the locality and developing household industries. 2. Assistance of raw material requirement so as to ensure timely supply. 3. Design and production to suit the changing consumer demand. 4. Organisation of training programme for craftsmen and artisans. 5. Liaison to tap bank credit for this programme. 6. Popularising and marketing of finished products. 7. Industrial estates. 8. Organising khadi, handloom, handicraft and village and cottage industries.

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
-----------------------------	--

	(In Rs. Crores)	(In Rs. Crores)
Small scale industries including food processing	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Industry.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Functional Manager, District Industries Centres.	√				√			√	
District Industries Officer	√				√			√	
Asstt. Manager (Tech)	√				√			√	
Superintendent of Industries.	√				√			√	
Extension Officer		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Functional Manager, District Industries Centres.	√		√			√	√	
District Industries Officer	√		√			√	√	
Asstt. Manager (Tech)	√		√			√	√	
Superintendent of Industries.	√		√			√	√	
Extension Officer	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

9. Handloom, Sericulture, Khadi, Village and Cottage Industries.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Planning, monitoring and supervision	1. Consolidation of plan prepared by AP for development of Khadi, village and cottage industries including activities of artisans. 2. Monitor and supervise overall progress in the sector.	1. Prepare plan for village and cottage industries. 2. Integrating schemes of other related agencies.	1. Assist AP in identify potential activities and formulation of projects.

<p>Training skill development and transfer of appropriate technology</p>	<ol style="list-style-type: none"> 1. Identify institutes / centres and establish linkages for skill development training programmes. 2. Establish training centres for skill development. 3. Identified appropriate technologies and facilitate their transfer to the entrepreneurs / workers. 4. Allocate and sanction fund for training. 	<ol style="list-style-type: none"> 1. Selection of beneficiaries / entrepreneurs for the training. 2. Arrange master craftsman for training. 3. Pay training cost to the trainees and trainers. 	<ol style="list-style-type: none"> 1. Identify beneficiaries through Gram Sabha.
<p>Infrastructure development</p>	<ol style="list-style-type: none"> 1. Establish backward and forward linkages for raw materials, equipments, other inputs and marketing of products. 2. Setup showroom for products. 	<ol style="list-style-type: none"> 1. Encourage cooperatives, federations of beneficiaries for product channels marketing of products. 2. Supply of raw materials and inputs to the beneficiaries. 3. Development of infrastructure under different programmes. 	<ol style="list-style-type: none"> 1. Assist in distribution of raw materials and inputs and allows beneficiaries to use locally available raw materials. 2. Construct workshop, market places etc.
<p>Credit and financial support</p>	<ol style="list-style-type: none"> 2. Coordinate with banks and financial institutions to ensure credit flow to the entrepreneurs / cooperatives. 	<ol style="list-style-type: none"> 1. Assist beneficiaries in formulating project plan and getting loan. 2. Arrange subsidy and other support under different programmes. 3. Monitor the progress. 	<ol style="list-style-type: none"> 1. Identify beneficiaries. 2. Ensure loan recovery.

Handloom	<ol style="list-style-type: none"> 1. Make necessary planning for development handloom in the district. 2. Implement projects for development of handloom 3. Establish linkages for support services, transfer of handloom technology and training of weavers. 	<ol style="list-style-type: none"> 1. Implement projects for development of handloom 2. identify weaver for assistance. 3. Create infrastructure for support services. 4. arrange training programme for the weavers. 	<ol style="list-style-type: none"> 1. implement projects at the grassroot levels. 2. identify weaver for assistance.
Sericulture	<ol style="list-style-type: none"> 1. Prepare District plan for development of Sericulture. 2. Establish linkages for transfer of appropriate technology 	<ol style="list-style-type: none"> 1. implement projects 2. Promote rearing of cocoons 3. Develop grainage for seeds. 4. create infrastructure for support services including reeling and spinning facilities. 5. Establish marketing linkages. 	<ol style="list-style-type: none"> 1. implement projects at grassroot level. 2. promote rearing 3. establish grainage for seeds. 4. Identify beneficiary for assistance.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Khadi, Village and Cottage industries. <ol style="list-style-type: none"> 1. Promotion of rural and cottage industries. 2. Organisation of awareness camps, seminar and training programme, agricultural and industrial exhibition for the benefit of the rural people. 	Khadi, Village and Cottage industries. <ol style="list-style-type: none"> 1. Promotion of rural and cottage industries. 2. Organisation of conference, seminars and training programmes, agricultural and industrial exhibitions. 	

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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Khadi, Village and Cottage industries	(In Rs. Crores)	
	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Khadi, Village and Cottage Industry.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Assistant Director, Handloom	√				√			√	
Assistant Director, Sericulture	√				√			√	
Superintendent of Sericulture		√			√			√	
Superintendent of Handloom		√			√			√	
Extension		√			√			√	

officer, Sericulture									
Inspector, Handloom		√			√			√	
Khadi Board officials	√	√			√			√	
Supporting Staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Assistant Director, Handloom	√		√			√	√	
Assistant Director, Sericulture	√		√			√	√	
Superintendent of Sericulture	√		√			√	√	
Superintendent of Handloom	√		√			√	√	
Extension officer, Sericulture	√		√			√	√	
Inspector, Handloom	√		√			√	√	
Khadi Board officials	√		√			√	√	
Supporting Staff	√		√			√	√	

Activity Mapping

10. Drinking Water & Sanitation

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
Details of Executive order devolving the function	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Subject wise Fact Sheet on Activity Mapping

Date of report:.....

Matter in the Eleventh Schedule of the Constitution	11. Drinking Water and Sanitation
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PART-A:

Weather the matter has been developed to Panchayats or not	Yes
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PART-B: (To be filled in only if the matter has been developed)

1. Devolution of functions:

i:

	Details of the provision in Legislation developing the function concerned	Date since which the provision is in force	Remarks
Details of Legislative provisions devolving the function	Enclosed in Annexure -I		

	Details of Executive order	Date since in force	Remarks
Details of Executive order devolving the function	No. PHED 235/2006/67	15-02-2007	

ii. Details of Activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Parishad	Anchalik Panchayat	Gram Panchayat
Development of water supply system as per G.O.I.'s norms and Guide Line	<ol style="list-style-type: none"> 1. Takeup drinking water supply projects costing below Rs. 15.00 lakh. For NC and PC habitation. 2. Co ordination of all drinking water supply schemes at district level (functioning, monitoring and management). 3. Water charge fixation 4. Make necessary for inometation of Sajal Dhara though District Water & Sanitation Mission 	<ol style="list-style-type: none"> 1. To co-ordinate and provide financial support to Gps for taking up activities as detailed in column-2 2. Take necessary steps for planning and implementation of the projects under Sajal Dhara 	<ol style="list-style-type: none"> 1. Identify water scarcity/problem areas as per G.O.I's norms and Guide Line. 2. Identify and assess the existing water supply schemes like Tara pumps, Singur hand pumps, M-III/M-II deep tube well pumps ring well and spring sources etc. 3. Identify the status of single village ongoing PWSS of Assam for their O&M, utilization and extension if sufficient fund is available. 4. Initiate time bound steps village water supply schemes

			<p>after setting all the habitations till date.</p> <p>5. Formation of generate revenues for maintaining water supply schemes taken over by the GPs and levies water charges nationally.</p> <p>6. Avail all opportunities regarding operational, technical and maintenance issues from PHED.</p> <p>7. Generate awareness on quality of water during and after flood, and make useful contribution on testing of basic water quality parameters with the guideline of PHED with Field Testing Kit.</p> <p>8. Formulation of W/S projects for providing drinking water facilities to needy areas.</p> <p>9. Implement Sajal Dhara Projects through Village Water & Sanitation Committee</p>
Drinking water	<p>1. Takeup drinking water supply projects costing below Rs. 15.00 lakh against NC & PC habitation</p>	<p>To coordinate and provide financial support to GPs for taking up activities as detailed in column-2</p>	<p>1. Take up W/S schemes upto the limit of Rs. 15.00 lakh except in the fluoride, arsenic affected areas with the approval areas with the approval</p>

	<p>as per G.O. I's norms and Guide Line.</p> <ol style="list-style-type: none"> 2. Co Ordination of all drinking water supply schemes at district level (functioning monitoring, and management). 3. Water charge fixation in consultation with Gaon Panchayat. 		<p>of Zilla Parishad against NC & PC habitation as per G.O.I's norms and Guide Line.</p> <ol style="list-style-type: none"> 2. All IEC activities on safe drinking water and good water use practices etc. Prevention and control of water pollution. 3. Establish a monitoring cell to monitoring and evaluate the activities taken up by the GPs and taken over by the GPs from PHED. 4. Maintain asset requirement. 5. Conduct habitationwise survey and assess requirement of materials. 6. Set apart sufficient fund for O&M.
	<ol style="list-style-type: none"> 1. Over all evaluation and monitoring of all the activities of Gaon Panchayat and Anchalik Panchayat. 2. To keep liaison with District and State level. 3. Sanction of project for implementation after observing necessary formalities. 	<ol style="list-style-type: none"> 1. Consolidation project of Gram Panchayat. 2. Funding 3. Providing technical support/resource support for capacity building. 4. Sanitary Mart. 	<ol style="list-style-type: none"> 1. Need based assessment and date generated. 2. Project formulation 3. Funding 4. Beneficiary selection for latrines 5. Implementation 6. Monitoring 7. Information education, communication and Campaign implementation 8. Capacity building 9. Social audit through by competent authority

			10. Research and development need assessment.
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ANNEXURE-1

(Details of the provision in the Legislation devolving the function concerned)

Details of Fiscal Devolution to match the Functional Devolution described above:

Indicate Budget Year	2007-08
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Drinking Water	Plan	Non-Plan
Total amount allocated in the Budget by the State	15.00	2.00
Government to the Function concerned	Projected for 07-08	Projected for 07-08

From within the amount given in above, the total amount allocated in the Budget by the State Government to Panchayat for the devolved activities pertaining to the function concerned.

(in Rs. Crores)

Zilla Parishad		Anchalik Panchayat		Gram Panchayat		Total devolved to Panchayat	
Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan
1.50	0.00	0.00	0.00	13.50	2.00	15.00	2.00

ANNEXURE-1

(Details of the provision in the Legislation devolving the function concerned)

II. Details of Fiscal Devolution to match the Functional Devolution described above.:

Indicate Budget Year	2007-08
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I.

Sanitation	Plan	Non-Plan
Total amount allocated in the Budget by the State	6.00	-
Government to the Function concerned	6.00	-

From within the amount given in above, the total amount allocated in the Budget by the State Government to Panchayat for the devolved activities pertaining to the function concerned.

ii

Zilla Parishad		Anchalik Panchayat		Gram Panchayat		Total devolved to Panchayat	
Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan	Plan	Non-Plan
0.20	-	0.10	-	5.70	-	6.00	-

Table 1. Mode of devolution and salary.

Department :PHED.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Executive Engineer (PHE)	√				√			√	
Asstt. Executive Engineer (PHE) (TC)	√				√			√	
Asstt. Public Health Engineer		√			√			√	
Junior Engineer		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Executive Engineer (PHE)	√		√			√	√	
Asstt. Executive Engineer (PHE) (TC)	√		√			√	√	
Asstt. Public Health Engineer	√		√			√	√	

Junior Engineer	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

11. Fuel and fodder.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Production of fuel and fodder	1. Assessment of fodder and fuel demands for the district and plan for production. 2. To raise nursery of quick growing of fuel trees like Kadam, Ghora Neem and distribution of the same among villagers.	1. Awareness building for use of fuel efficient devices and improved fodder. 2. Identify wastelands for plantation.	1. Assessment of the fuel and fodder requirements of the GP. 2. Undertake plantation after proper identification of species and sites. 3. Selection of beneficiaries. 4. Maintain plantations in panchayat / community lands and oversee the distribution of fuel and fodder from such land. 5. Establish nurseries. 6. Distribute fuel efficient chullhas.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Social and Farm Forestry / Minor Forest produce, fuel and fodder. 9. Planning and preservation of trees on the sides of roads and other public land under its control. 10. Plantation of firewood trees and fodder development. 11. Promotion of farm forestry. 12. Development of social forestry.	Social and Farm Forestry, Minor Forest Produce, Fuel and Fodder. 7. Planning and preservation of trees on the sides of roads and other public land under its control. 8. Fuel plantation and fodder development. 9. Promotion of farm forestry.	Social and Farm Forestry, Minor Forest Produce, Fuel and Fodder. 11. Organise campaign for tree planting. 12. Planning and maintenance of trees. 13. Promotion of social and farm forestry, fuel plantation and fodder development. 14. Management of minor forest products of the forests raised in community land. 15. Development of wasteland.

ii. **Details of fiscal devolution to match the functional devolution described above:**

Indicate budget year	
-----------------------------	--

Fuel and fodder	(In Rs. Crores)	
	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

District panchayat		Block panchayat		Village panchayat		(In Rs. Crores)	
						Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department :

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Deputy Conservator of Forest	√				√			√	
Assistant Conservator of Forest	√				√			√	
Range Officer, Forest		√			√			√	
Forester.			√		√			√	
Forest Guard			√		√			√	
Other supporting staff.	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Deputy Conservator of Forest	√		√			√	√	
Assistant Conservator of Forest	√		√			√	√	
Range Officer, Forest	√		√			√	√	
Forester.	√		√			√	√	
Forest Guard	√		√			√	√	
Other supporting staff.	√		√			√	√	

Activity Mapping

12. Roads, Culverts, Bridges, Ferries, Waterways and other means of communication.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

Development of network and accessibility of roads, culverts and bridges.	<ol style="list-style-type: none"> 1. Formulation of road development projects after making survey and technical feasibility studies. 2. Approval, sanction and allocation of funds for inter block roads / district roads. 3. To assist in acquisition of land and grant of compensation. 	<ol style="list-style-type: none"> 1. To Identify villages in accessible by all weather road as per MNP norms and formulate projects for construction of ling road. 2. Technical survey, approval, allocation and sanction of funds. 3. Construction of inter GP roads. 4. Providing technical assistance to the GPs. 5. Technical supervision. 	<ol style="list-style-type: none"> 1. Construction of village link roads and lanes through constructor. 2. To assist in formulating projects and obtaining approval from GP. 3. Seeking technically advice and approval from AP and sanction of funds beyond it's limit. 4. Monitoring and supervision of the works.
Improvement and maintenance of roads and bridges.	<ol style="list-style-type: none"> 1. Conduct traffic volume surveys and identify roads for capacity development. 2. Conversion of ordinary district roads into blacktopped roads. 3. Carrying annual repair. 4. Sanction of fund for improvement and annual repair. 5. Maintaining and supervision. 	<ol style="list-style-type: none"> 1. Conversion of the ordinary AP roads in to blacktopped roads. 2. Annual repairs of AP roads, bridges, culverts. 3. Sanction of fund for improvement and maintenance of AP roads. 4. Monitoring. 	<ol style="list-style-type: none"> 1. Assessing cost of improvement and repair of village roads. 2. Mobilising resources. 3. Executing the works through constructors.
Development of water ways.	<ol style="list-style-type: none"> 1. Identification of waterways, construction of jetties, arrange ferries and regulate ferry services. 	<ol style="list-style-type: none"> 1. Inspect and regulate ferry services. 	

PMGSY/Bharat Nirman	<ol style="list-style-type: none"> 1. Make necessary district plan for implementation of PMGSY and prepare integrated plan for implementation of Bharat Nirman 2. Identify and formulate projects for Bharat Nirman and PMGSY 3. Establish Linkages for convergence of technology and technical support. 4. Monitoring and supervision 	<ol style="list-style-type: none"> 1. Make necessary plan at block level for implementation of plan of PMGSY & Bharat Nirman 2. Identify projects 3. Facilitate in the implementation of the projects 	Provide necessary support in the implementation of the project in the grassroot level
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ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
<p>Roads, buildings, culverts, bridges, ferries, waterways and other means of communication.</p> <ol style="list-style-type: none"> 1. Construction and maintenance of village roads, drains and culverts. 2. Maintenance of buildings under its control or transferred to it by the Government or any public authority. 3. Maintenance of boats, ferries, waterways. 	<p>Roads, buildings, culverts, bridges, ferries, waterways and other means of communication.</p> <ol style="list-style-type: none"> 1. Construction and maintenance of public roads, drains, culverts and other means of communication which are not under the control of any other local authorities of the Government. 2. Maintenance of buildings of other properties vested in the Anchalik Panchayat. 3. Maintenance of 	<p>Roads, buildings, culverts, bridges, ferries, waterways and other means of communication.</p> <ol style="list-style-type: none"> 1. Construction and maintenance of roads other than National and State Highways. 2. Bridges and culvert coming under roads other than National and State Highways. 3. Construction and maintenance of office building of the Zilla Parishad. 4. Identification of major link roads connecting markets, educational

	boats, ferries and waterways not under the government or any other local bodies.	institutions, health centres. 5. Organising voluntary surrender of land for new roads and widening of existing road.
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ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Roads, buildings, culverts, bridges, ferries, waterways and other means of communication	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

iii. Details of devolution of functionaries pertaining to the activity concerned.

Designation	Brief description responsibilities	Number of employees.
Executive Engineer		
Asstt. Executive Engineer		
Asstt. Engineer		
Junior Engineer		
Other supporting staff		

Table 1. Mode of devolution and salary.

Department : PWD.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Executive Engineer	√				√			√	
Asstt. Executive Engineer	√				√			√	
Asstt. Engineer		√			√			√	
Junior Engineer		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Executive Engineer	√		√			√	√	√
Asstt. Executive Engineer	√		√			√	√	√
Asstt. Engineer	√		√			√	√	√
Junior Engineer	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

13. Rural Electrification including Distribution of Electricity.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Expansion of electrification and monitoring of power supply.	1. Coordinate with ASEB to identify villages not yet covered and formulate projects for electrification. 2. Assist ASEB in electrification.	1. Help poor families in obtaining power supply. 2. Monitor power supply to agriculture and irrigation.	1. Maintain operate street lights. 2. Find land for poles. 3. Monitor power supply to agriculture. 4. Vigilance and reporting against theft and illegal connection.

Monitoring Power Supply	1. Ensure power supply for agriculture. 2. Exercise vigilance against power theft and illegal connection		
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ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Rural electrification. 1. Including and identification of locality for distribution of electricity, providing for and maintenance of lighting of public streets and other place.	Rural electrification. 1. Promotion of rural electrification.	Rural electrification. Assist in implementation and maintenance of rural electrification schemes.

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Rural electrification	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Power

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Executive Engineer	√				√			√	
Asst.Executive Engineer		√			√			√	
Assistant Engineer		√			√			√	
Junior Engineer		√			√			√	
Supporting Staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Executive Engineer	√		√			√	√	
Asst.Executive Engineer	√		√			√	√	
Assistant Engineer	√		√			√	√	
Junior Engineer	√		√			√	√	
Supporting Staff	√		√			√	√	

Activity Mapping

14. Poverty Alleviation Programme.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

<p>Planning and implementation of poverty alleviation programmes</p>	<ol style="list-style-type: none"> 1. Proper consolidation of plans for poverty alleviation programmes, approval and allocation of funds. 2. Maintain inter-department / agency coordination. 3. Providing technical assistance for planning to AP and GP. 4. Supervise and review implementation. 5. Review and supervise schemes recommended by central finance commission. 6. Review implementation of rural sanitation and water supply scheme /CSP. 7. To evolve effective methods for timely recovery of loans sanctioned to swarozgaris by financial institutions. 8. To prepare a perspective plan for the district for 5 (five) years to help proper formulation of economic activities to boost up agricultural production / rural economy. 9. To arrange technology support, training of swarozgaris etc. with proper coordination with the SIRD, Assam. 10. Preparation of district credit plan in consultation with lead bank. 	<ol style="list-style-type: none"> 1. Implementation of schemes entrusted to AP. 2. Provide technical and managerial assistance to GPs for implementation of schemes. 3. Develop a data base on development and management. 4. Develop activity clusters under SGSY with GPs. 5. Prepare projects under SGSY for application of appropriate technology. 6. Filling up gaps in infrastructure, marketing tieup and training. 7. Help GPs in mobilizing SHGs in clusters. 8. Formulate credit plans with banks and release subsidy. 9. AP can implement schemes with the help of GPs and also integrate other programmes. 10. Plan and implement infrastructure development. 11. Implement rural sanitation and water supply schemes. 	<ol style="list-style-type: none"> 1. Identify individual beneficiaries under SGSY and beneficiaries under poverty alleviation programmes after approval of the Gram Sabha. 2. Mobilise fund under programmes for development of infrastructure in the GP. 3. Ensure proper utilization of funds of central finance commission and ensure completion of works in the GP. 4. Identify beneficiary under RSP and drinking water. 5. Undertake national project on improved chullahs and sanitation. 6. Social mobilization and formation of SHGs.
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<p>Wage employment programmes</p>	<ol style="list-style-type: none"> 1. Prepare plans consolidating AP and GP plans. 2. Formulate projects outside AP, GP. 3. Assign projects to AP, GP and other agencies for execution. 4. Approve, sanction and release fund to APs and GPs and other executing organizations. 5. Overall monitoring and supervision. 6. Submit reports and returns. 7. Technically assist AP and GPs for execution of works. 8. Assess housing housing needs and plan for implementation of IAY. 9. Consolidate and prepare a holistic plan for implementation of SGRY. 10. Converge technical services for implementation of SGRY 11. Zilla Parishad will play the role given by National Rural Employment Guarantee Act. 12. Prepare District Plan for Implementation of BRGF. 13. Make Necessary for successful implementation of BRGF Plan 14. Make necessary arrangement for planning and implementation of National Social Assistance Programme 	<ol style="list-style-type: none"> 1. Formulate projects and execute with AP fund outside GP plans. 2. Procure and supply materials for the projects. 3. Provide technical approval to GP projects and technically assist them in execution. 4. Inspect works executed by AP and GP. 5. Implement IAY introducing low cost technology. 6. Prepare block level plan for implementation of SGRY. 7. Implementation of SGRY through proper identification of projects 8. Discharge all the responsibilities as given under the National Rural Employment Guarantee Act. 9. Prepare block level plan for implementation of BRGF plan. 10. Make Necessary for successful implementation of BRGF Plan 11. Make necessary arrangement for planning and implementation of National Social Assistance Pogramme 12. Identify beneficiary for National Social Assistance Programme. 	<ol style="list-style-type: none"> 1. Identify workers through Gram Sabhas and provide them job card. 2. Formulate projects, get Gram Sabha's approval and seek technical sanction from AP. 3. Constitute work committee. 4. Ensure employment in the villages. 5. Monitor the works. 6. Putup information boards. 7. Ensure social audit in Gram Sabhas. 8. Identify beneficiaries for IAY. 9. Implementation of SGRY at grassroot level. 10. Discharge all the responsibilities as given under the National Rural Employment Guarantee Act. 11. Prepare participatory plan for Implementation of BRGF 12. Make necessary arrangement for critical gaps as provided in the BRGF guidelines. 13. Identify beneficiary for National Social Assistance Programme,.
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Watershed development	<ol style="list-style-type: none"> 1. To plan, identify and select watershed projects for the districts. 2. To adapt watershed development approach for sustainable management of natural resources in the district. 3. Supervise and monitor the progress of the projects in consultation with various agencies and departments implementing watershed projects in the district. 	<ol style="list-style-type: none"> 1. Prepare inter GP watershed projects. 2. Integrate various schemes with watershed projects. 3. Form technical teams to assist Gram Panchayat in the implementation of watershed projects. 4. Maintain coordination with different agencies implementing watershed projects for proper monitoring, supervision and reporting. 	<ol style="list-style-type: none"> 1. Participate in Planning and implementation of watershed project after getting approval in Gram Sabha. 2. Assist in constituting Users / Beneficiaries committees for their direct participation in the project. 3. Maintain assets created under the project. 4. Select beneficiaries and monitor the progress of the works.
Markets	<ol style="list-style-type: none"> 1. Develop markets with required infrastructure at advantageous places for marketing of rural products. 	<ol style="list-style-type: none"> 1. Develop markets with all the facilities for marketing of rural products. 2. To settle the markets as per the existing provisions of Acts & Rules. 	<ol style="list-style-type: none"> 1. Maintain village markets. 2. Construct market complexes within GP for enhancing own resources.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Poverty alleviation programme.	Poverty alleviation programme.	Poverty alleviation programme.
1. Promotion of public awareness and participation in	1. Planning and supervision of implementation of poverty alleviation	1. Planning supervision, monitoring and implementation of poverty

<p>implementation of poverty alleviation programme for fuller employment and creation of productive assets for the community.</p> <p>2. Selection of beneficiaries under various programmes, including SGSY through Gram Sabha.</p> <p>3. Participation in effective implementation of various schemes and monitoring thereof.</p>	<p>programmes and schemes and providing guidance therefore.</p>	<p>alleviation.</p>
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ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Poverty alleviation	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

Programme	District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
	Plan	Non Plan	Plan	Non Plan	Plan	Non Plan	Plan	Non Plan
IAY	-	-	-	-	247.29	-	247.29	-
SGRY	95.94	-	143.91	-	239.86	-	479.73	-
NREGA	15.27	-	30.54	-	100.01	-	152.72	-
12 th FC	-	8.47	-	25.42	-	50.84	-	84.73
Total	111.21	8.47	174.45	25.42	594.06	50.84	879.74	84.73

Table 1. Mode of devolution and salary.

Department : Panchayat & Rural Development.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District level									
Chief Executive Officer	√				√			√	
Dy. Chief Executive Officer	√				√			√	
Sr. Planning Officer	√							√	
Sr. Finance & Accounts Officer	√							√	
UDA	√				√			√	
LDA	√				√			√	
Accountant	√				√			√	
Jr. Engineer	√				√			√	
Tax Collector	√				√			√	
Driver	√				√			√	
Peons	√				√			√	
Chowkidar	√				√			√	
Intermediate level								√	
Block Development Officer / Executive Officer		√			√			√	
Extension Officer (Panchayat)		√			√			√	
Extension Officer (W & C)		√			√			√	
Extension Officer (Agri)		√			√			√	
Extension Officer (Fishery)		√			√			√	
Extension		√			√			√	

Officer (Industry)									
Extension Officer (Credit)		√			√			√	
Jr. Engineer		√			√			√	
Accountant		√			√			√	
LDA		√			√			√	
UDA		√			√			√	
Sr. Gram Sevak		√			√			√	
Gram Sevak		√			√			√	
Tax Collectors		√			√			√	
Peons		√			√			√	
Chowkidar		√			√			√	
Gaon Panchayat								√	
Secretary			√		√			√	
Tax Collector / Road Moharrer			√		√			√	
Peon cum Chowkidar			√		√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District level								
Chief Executive Officer	√		√			√	√	
Dy. Chief Executive Officer	√		√			√	√	
Planning Officer	√		√			√	√	
Finance &	√		√			√	√	

Accounts Officer								
UDA	√		√			√	√	
LDA	√		√			√	√	
Accountant	√		√			√	√	
Jr. Engineer	√		√			√	√	
Tax Collector	√		√			√	√	
Driver	√		√			√	√	
Peons	√		√			√	√	
Chowkidar	√		√			√	√	
Intermediate level						√		
Block Development Officer / Executive Officer	√		√			√	√	
Extension Officer (Panchayat)	√		√			√	√	
Extension Officer (W & C)	√		√			√	√	
Extension Officer (Agri)	√		√			√	√	
Extension Officer (Fishery)	√		√			√	√	
Extension Officer (Industry)	√		√			√	√	
Extension Officer (Credit)	√		√			√	√	
Jr. Engineer	√		√			√	√	
Accountant	√		√			√	√	
LDA	√		√			√	√	
UDA	√		√			√	√	
Sr. Gram Sevak	√		√			√	√	
Gram Sevak	√		√			√	√	
Tax Collectors	√		√			√	√	
Peons	√		√			√	√	
Chowkidar	√		√			√	√	

Gaon Panchayat						√		
Secretary	√		√			√	√	
Tax Collector / Road Moharrer	√		√			√	√	
Peon cum Chowkidar	√		√			√	√	

Activity Mapping

15. Primary Education.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Environment Building			
Mobilize Guardian /parent as per VER	Enrolment Drive	Enrolment Drive	Enrolment Drive
Implementation	Academic Calendar	Academic Calendar	Academic Calendar
Physcal Facilitiles			
Distribution and Supervision	Distribution of Text Books	Distribution of Text Books	Distribution of Text Books
Implementation, Utilization & Maintenance	Provision of School Facilities including Desk-Bench, Black Board	Provision of School Facilities including Desk-Bench, Black Board	Provision of School Facilities including Desk-Bench, Black Board
	Providing equipments to Lower & Upper Primary Schools	Providing equipments to Lower & Upper Primary Schools	Providing equipments to Lower & Upper Primary Schools

Infrastructure			
Implementation, Utilization & Maintenance	Maintenance of School Building & Campus	Maintenance of School Building & Campus	Maintenance of School Building & Campus
	Construction & Repairing of School Building of Additional class rooms.	Construction & Repairing of School Building of Additional class rooms.	Construction & Repairing of School Building of Additional class rooms.
	Upgradation-Renovation, Repairing of Office/School Building	Upgradation-Renovation, Repairing of Office/School Building	Upgradation-Renovation, Repairing of Office/School Building
Sensitisation, Exposure to E-learning	Education Technology, E-learning & websites.	Education Technology, E-learning & websites.	Education Technology, E-learning & websites.
Co-operation & Implementation	Health Education in Elementary schools at CRC level	Health Education in Elementary schools at CRC level	Health Education in Elementary schools at CRC level
Implementation	Introduction of Mobile Education of Lab & Lib.	Introduction of Mobile Education of Lab & Lib.	Introduction of Mobile Education of Lab & Lib.
Incentive & Initiative for Retention			
Support & Feedback report	Vigilance on attendance of students & teachers.	Vigilance on attendance of students & teachers.	Vigilance on attendance of students & teachers.
Distribution & Motivation	Earmark allocation for TSP & SCCP areas for implementation of schemes i.e. hour to attendance / special scholarship to SC & ST students/financial assistance in lower & upper schools etc.	Earmark allocation for TSP & SCCP areas for implementation of schemes i.e. hour to attendance / special scholarship to SC & ST students/financial assistance in lower & upper schools etc.	Earmark allocation for TSP & SCCP areas for implementation of schemes i.e. hour to attendance / special scholarship to SC & ST students/financial assistance in lower & upper schools etc.
Distribution & Motivation for quality improvement	Merit scholarship to students of lower & upper primary stage.	Merit scholarship to students of lower & upper primary stage.	Merit scholarship to students of lower & upper primary stage.
Selection & Recognition	Cash award to the teacher of distinction for their services.	Cash award to the teacher of distinction for their services.	Cash award to the teacher of distinction for their services.
Motivation for retention for quality improvement	Provision bi-cycle to girls students (BPL) from class VI to VII	Provision bi-cycle to girls students (BPL) from class VI to VII	Provision bi-cycle to girls students (BPL) from class VI to VII

Selection & Better performance	Cash award to good institution for performance	Cash award to good institution for performance	Cash award to good institution for performance
Selection & Proposals	National award to teachers of distinction for their services.	National award to teachers of distinction for their services.	National award to teachers of distinction for their services.
Quality Improvement			
Implementation for quality improvement	Merit examination.	Merit examination.	Merit examination.
Classroom transaction as per training input	In-Service training of LP teachers.	In-Service training of LP teachers.	In-Service training of LP teachers.
	In-Service training UP teachers.	In-Service training UP teachers.	In-Service training UP teachers.
Support to schools & administration	Inspection and supervision of schools & establishments.	Inspection and supervision of schools & establishments.	Inspection and supervision of schools & establishments.
Support to schools	Mobility support for supervision of different plan schemes.	Mobility support for supervision of different plan schemes.	Mobility support for supervision of different plan schemes.
Maintenance & Establishment			
Certification	Salary of Pre-primary teachers	Salary of Pre-primary teachers	Salary of Pre-primary teachers
	Salary of LP teachers	Salary of LP teachers	Salary of LP teachers
	Salary of UP teachers	Salary of UP teachers	Salary of UP teachers
	Salary of Hindi teachers in UPS	Salary of Hindi teachers in UPS	Salary of Hindi teachers in UPS
	Arrears Salary of teachers – 26 & other charges.	Arrears Salary of teachers – 26 & other charges.	Arrears Salary of teachers – 26 & other charges.
Proposal & Implementation	Financial assistance to non-government. institution to UPS	Financial assistance to non-government. Institution to LPS	Financial assistance to non-government. Institution to LPS
		Financial assistance to Non-Govt. institution to UPS.	
		Miscellaneous including advertisement & Expenditure	
		Purchase & Maintenance of Vehicle	

Assessment as per PTR		Rationalization of teachers LPS	
		Rationalization of teachers UPS	
CSS Fund for Mid-day Meal Scheme.			
Payment to cook, helper & purchase of cereals, fruit, milk, oil & fuel.	Allotment of fund for cook for mid-day meal to LPS/EGS/AIE/Non-Govt. Institutions.	Allotment of fund for cook for mid-day meal to LPS/EGS/AIE/Non-Govt. Institutions.	Allotment of fund for cook for mid-day meal to LPS/EGS/AIE/Non-Govt. Institutions.
Assessment, Requirement & Arrangement	Allotment of food grains for cooked mid-day meal scheme.	Allotment of food grains for cooked mid-day meal scheme.	Allotment of food grains for cooked mid-day meal scheme.
Cooking arrangements & food distribution by MG/SMC/SHG	Providing cooked mid-day meal to children classes I to IV including EGS/AIE & Non-Govt. institutions having financial assistance.	Providing cooked mid-day meal to children classes I to IV including EGS/AIE & Non-Govt. institutions having financial assistance.	Providing cooked mid-day meal to children classes I to IV including EGS/AIE & Non-Govt. institutions having financial assistance.
Management & Reporting	Management, Monitoring & Evaluation of MDMS	Management, Monitoring & Evaluation of MDMS	Management, Monitoring & Evaluation of MDMS
Lifting through FPS	Lifting of food grains.	Lifting of food grains.	Lifting of food grains.
Construction	Construction of kitchen-cum-store	Construction of kitchen-cum-store	Construction of kitchen-cum-store
Cooking equipments & Replacements.	Provisioning cooking equipments, Replacements of cooking devices	Provisioning cooking equipments, Replacements of cooking devices	Provisioning cooking equipments, Replacements of cooking devices

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Education including primary schools.	Education including primary schools.	Education including primary schools.
1. Promotion of public awareness and participation in primary and	1. Promotion of primary and secondary education.	1. Promotion of educational activities including the establishment

<p>secondary education.</p> <p>2. Ensuring full enrolment and attendance in primary schools and its engagement including the attendance of the primary school teachers.</p>	<p>2. Construction, repairs and maintenance of primary school buildings.</p> <p>3. Promotion of social education through Youth Clubs and Mahila Mandals.</p>	<p>and maintenance of primary and secondary schools.</p> <p>2. Planning of programmes for adult education and library facilities.</p> <p>3. Extension work of propagation of science and technology to rural areas.</p> <p>4. survey and evaluation of educational activities.</p> <p>5. Establishment and maintenance of general hostels, ashrams, schools and orphanages.</p>
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ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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Education including primary schools	(In Rs. Crores)	(In Rs. Crores)
	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

District panchayat		Block panchayat		Village panchayat		(In Rs. Crores) Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

Description of function	Distribution of activities	Fund Proposal in Draft Budget Estimate, 2007-08	
		Plan	Non-Plan
Environment Building			
Mobilize Guardian /parent as per VER	Enrolment Drive		
Implementation	Academic Calendar		
Physical Facilities			
Distribution and Supervision	Distribution of Text Books	Total Rs.2300.00 lakh 2300.00 at District Level	Total Rs.3000.30 lakh 3000.00 at District Level
Implementation, Utilization & Maintenance	Provision of School Facilities including Desk-Bench, Black Board	-	Total Rs.857.00 lakh at State Level
	Providing equipments to Lower & Upper Primary Schools	Total Rs.50.00 lakh at State Level	Total Rs.23.22 lakh for 20 districts @ Rs.1.16 lakh ZP Level 0.30 Lakh AP Level 0.40 Lakh GP Level 0.46 lakh

Infrastructure			
Implementation, Utilization & Maintenance	Maintenance of School Building & Campus		
	Construction & Repairing of School Building of Additional class rooms.		
	Upgradation-Renovation, Repairing of Office/School Building	Total Rs. 500.00 lakh at State Level	Total Rs. 18.25 lakh for 20 districts @ 0.91250 lakh ZP Level 0.30 lakh AP Level 0.20 lakh GP Level 0.41250 lakh
Sensitisation, Exposure to E-learning	Education Technology, E-learning & websites.	Total 100.00 lakh at State Level	
Co-operation & Implementation	Health Education in Elementary schools at CRC level	Total Rs.368 lakh for 20 districts @Rs.18.40 lakh ZP Level = 0 AP Level = 0 GP Level = 18.40 lakh To be utilized by school @ 1000/-	
Implementation	Introduction of Mobile Education of Lab & Lib.	Total Rs. 5.00 lakh at State Level	
Incentive & Initiative for Retention			
Support & Feedback report	Vigilance on attendance of students & teachers.		
Distribution & Motivation	Earmark allocation for TSP & SCCP areas for implementation of schemes i.e. hour to attendance / special scholarship to SC & ST students/ financial assistance in lower & upper schools etc.	Total Rs. 1960 lakh for 20 districts @Rs.98 lakh. ZP Level = 30 lakh AP Level = 10 lakh GP Level = 58 lakh	
Distribution & Motivation for quality improvement	Merit scholarship to students of lower & upper primary stage.		Total Rs. 75.96 for 20 districts @3.80 lakh ZP Level = 0 AP Level = 0 GP Level = 58 lakh

Selection & Recognition	Cash award to the teacher of distinction for their services.	Total Rs. 1.50 lakh at State Level	
Motivation for retention for quality improvement	Provision bi-cycle to girls students (BPL) from class VI to VII	Fund will be communicated later on	
Selection & Better performance	Cash award to good institution for performance	Total Rs. 8.50 lakh for 20 districts @ 0.425 lakh ZP Level = 0.425 lakh AP Level = 0 GP Level = 0	
Selection & Proposals	National award to teachers of distinction for their services.		
Quality Improvement			
Implementation for quality improvement	Merit examination.		Total Rs. 37.05 lakh at State Level
Classroom transaction as per training input	In-Service training of LP teachers.		Total Rs.1.32 lakh at State Level
	In-Service training UP teachers.		
Support to schools & administration	Inspection and supervision of schools & establishments.		Toal Rs. 3859.39 lakh at State level
Support to schools	Mobility support for supervision of different plan schemes.	Total Rs. 3.00 lakh State Level = 0.50 lakh ZP Level = 2.50 lakh @ 12000/- AP Level = 0 GP Level = 0	
Maintenance & Establishment			
Certification	Salary of Pre-primary teachers		Total Rs.247.73 lakh ZP Level = The District wise breakup shown separately in time. AP Level = 0 GP Level = 0

	Salary of LP teachers		Total Rs.104295.22 lakh To be utilized as per breakup ZP Level = As per District wise allocation shown separately in time. AP Level = 0 GP Level = 0
	Salary of UP teachers		Total Rs.79029.92 lakh To be utilized as per breakup ZP Level = As per District wise allocation shown separately in time. AP Level = 0 GP Level = 0
	Salary of Hindi teachers in UPS		Total Rs.864.83 lakh To be utilized as per breakup ZP Level = As per District wise allocation shown separately in time. AP Level = 0 GP Level = 0
	Arrears Salary of teachers – 26 & other charges.		Total Rs.1800.00 lakh To be utilized as per breakup ZP Level = As per District wise allocation shown separately in time. AP Level = 0 GP Level = 0
Proposal & Implementation	Financial assistance to non-government institution to LPS	Total Rs. 2057.50 lakh Breakup as follows: 1. Renewal amount of Rs.605.04 lakh in District Level 2.New programme Rs.1452.46 lakh at State Level	

	Financial assistance to non-government institution to UPS	<p>Total Rs. 1282.50 lakh Breakup as follows:</p> <ol style="list-style-type: none"> 1. Renewal amount of Rs.500.00 lakh in District Level 2. New programme Rs.782.50 lakh at State Level 	
CSS Fund for Mid-day Meal Scheme.			

Payment to cook, helper & purchase of cereals, fruit, milk, oil & fuel.	Allotment of fund for cook for mid-day meal to LPS/EGS/AIE/Non-Govt. Institutions.	Total Rs. 15724.00 lakh for 27 districts Breakup as follows: ZP = 0 AP = 0 GP = District wise breakup shown separately in time.	Total Rs. 1308.14 lakh for 27 districts Breakup as follows: ZP = Rs.48.45 each for 27 districts AP = 0 GP = 0
Assessment, Requirement & Arrangement	Allotment of food grains for cooked mid-day meal scheme.		
Cooking arrangements & food distribution by MG/SMC/SHG	Providing cooked mid-day meal to children classes I to IV including EGS/AIE & Non-Govt. institutions having financial assistance.		
Management & Reporting	Management, Monitoring & Evaluation of MDMS	Total Rs.94.14 lakh Breakup as follows: State Level establishment cost including external evaluation = Rs..23.00 lakh ZP Level @Rs.89148 lakh for 23 districts. AP Level = 0 GP Level = Rs.47.07 lakh	
Lifting through FPS	Lifting of food grains.		
Construction	Construction of kitchen-cum-store		
Cooking equipments & Replacements.	Provisioning cooking equipments, Replacements of cooking devices		
Misc.Expenditure including advertisement, Exhibition etc		Total Rs. 176 lakh at State Level	
Purchase and Maintenance of Vehicle		Total 5.00 lakh at State Level	

Table 1. Mode of Devolution and Salary.

Department : Education.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
DEEO	√				√			√	
IS	√				√			√	
BEE0		√			√			√	
DIS	√				√			√	
SIS		√			√			√	
Other Staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
DEEO	√		√			√	√	
IS	√		√			√	√	
BEE0	√		√			√	√	
DIS	√		√			√	√	
SIS	√		√			√	√	
Other Staff	√		√			√	√	

Activity Mapping

16. Secondary Education.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities developed pertaining to the function

Description of function	Distribution of activities		
	Zilla Panchayat	Gaon Panchayat	Anchalik Panchayat
Involvement in District selection committees	The Chairman or his/her nominee will act as member of the District selection committee in connection with the selection of Asstt. Teachers, Post graduate teachers and other staff as per rules.		
Selection of beneficiaries	Selection of schools for providing safe drinking water, toilet facilities, improvement of playground and mobilization resource thereof.		

Promotion of sports	Organization of District level school sports among the students, organization of Scout & Guide Rallies and mobilization resources thereof.	Organization of G.P. level school sports among the students, organization of Scout & Guide Rallies and mobilization resource thereof.	Organization of Block level school sports among the students, organization of Scout & Guide Rallies and mobilization resources thereof.
Reviews of performance of the schools	<ul style="list-style-type: none"> (a) Proper utilization of different funds received. (b) Review of performance in the final examinations. 	<ul style="list-style-type: none"> (a) Ensure holding of regular meetings. (b) Proper utilization of different funds received (c) Review of performance in the final examinations. 	<ul style="list-style-type: none"> (a) Proper utilization of different funds received (b) Review of performance in the final examinations.

Monitoring of regular functioning of the schools.	<ul style="list-style-type: none"> (a) Ensure regular attendance of teaching & non-teaching staff. (b) Extending help in maintaining school discipline. 	<ul style="list-style-type: none"> (a) Ensure regular attendance of teaching & non-teaching staff. (b) Extending help in maintaining school discipline. 	<ul style="list-style-type: none"> (a) Ensure regular attendance of teaching & non-teaching staff. (b) Extending help in maintaining school discipline.
School Development Programmes	<ul style="list-style-type: none"> (a) Mobilisation of available resources and utilize for school development programme. (b) Ensure effective functioning of all the Secondary/Higher Secondary Schools in the District. (c) Suggest for remedies to the educational authorities. 		
Constitution of school Managing Committees		<ul style="list-style-type: none"> (a) Organization of General meeting (b) Selection and nomination of non-official members (c) Submission of proposal to approval through Head of the Institution. 	
Constitution of parent teacher Body		<ul style="list-style-type: none"> (a) Organization of General meeting. (b) Submission of proposal to Inspector of Schools for final approval. 	

School beautification		Mobilisation of resources for compound fencing, plantation, gardening etc.	
Universal Enrolment		Ensure enrolment of every students completing Elementary Education.	
School Mapping			<ul style="list-style-type: none"> (a) Identification of un-served areas based on State's norm. (b) Need assessment for infrastructural facilities (c) Extending help to the educational functionaries in conducting survey. (d) Utilization of available resources for school development programme.
Involvement in School selection committee			The president or his/her nominee will act as member of the school selection committees in connection with the selection of Asstt. Teachers and other staff as per rules.
Selection of beneficiations			Selection of schools for providing safe drinking water, toilet facilities, improvement of playground and mobilization resources thereof.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Education including primary schools.	Education including primary schools.	Education including primary schools.
<p>3. Promotion of public awareness and participation in primary and secondary education.</p> <p>4. Ensuring full enrolment and attendance in primary schools and its engagement including the attendance of the primary school teachers.</p>	<p>4. Promotion of primary and secondary education.</p> <p>5. Construction, repairs and maintenance of primary school buildings.</p> <p>6. Promotion of social education through Youth Clubs and Mahila Mandals.</p>	<p>6. Promotion of educational activities including the establishment and maintenance of primary and secondary schools.</p> <p>7. Planning of programmes for adult education and library facilities.</p> <p>8. Extension work of propagation of science and technology to rural areas.</p> <p>9. survey and evaluation of educational activities.</p> <p>10. Establishment and maintenance of general hostels, ashrams, schools and orphanages.</p>

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Education including primary schools	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)

District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

iii. Details of devolution of functionaries pertaining to the activity concerned.

Designation	Brief description responsibilities	Number of employees.
Inspector of School		
Principal/Head Master		
Other supporting staff		

Table 1. Mode of devolution and salary.

Department : Education.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Inspector of School	√				√			√	
Principal/Head Master		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Inspector of School	√		√			√	√	
Principal/Head Master	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

17. Adult and Non formal Education

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function			
	Zilla Panchayat	Anchalik Panchayat	Gaon Panchayat
Total Literacy Campaign/Post Literacy/Programme	<ul style="list-style-type: none"> Preparation & Submission of proposal Approval of list of voluntary teacher & literacy center Sanction of fund & supervision Preparation of project proposals & survey 	<ul style="list-style-type: none"> Co-ordination with Zila Parishad & ensure proper survey Organizing & supervision of the center Co-ordination Preparation of project proposals & survey 	<ul style="list-style-type: none"> Environment building & survey Formation of Village level committee Organization of meeting procession for environment building Preparation of project proposals & survey
Total Literacy Campaign/Post Literacy/Programme	Training of KRP	Training of M.T. & Voluntary teacher	<ul style="list-style-type: none"> Implementation Training Programme
Total Literacy Campaign/Post Literacy/Programme	Procurement & supply of relevant materials	Distribution	Co-ordination with A.P.
Total Literacy Campaign/Post Literacy/Programme	Compilation submission of progress report to state	Compilation & submission of progress report to district.	Collection of center report & submission to A.P.
Total Literacy Campaign/Post Literacy/Programme	<ul style="list-style-type: none"> Monitoring & Supervision Ensure attendance of learners 	<ul style="list-style-type: none"> Supervision & guidance to functioning center Ensure attendance of learners 	<ul style="list-style-type: none"> Implementation Ensure attendance of learners
Total Literacy Campaign/Post Literacy/Programme	Guidance, Supervision, evaluation & reporting	Support & Implementation	Co-ordination

Total Literacy Campaign/Post Literacy/Programme	Proposals for appointment of External Evaluation Agency	Support & Evaluating Agency	Co-ordination with Evaluating agencies
Total Literacy Campaign/Post Literacy/Programme	<ul style="list-style-type: none"> • Identification suitable village libraries • Sanction of grants to selected village libraries • Ensure proper utilization of the fund 	<ul style="list-style-type: none"> • Assistance in utilizing the grants & sanction to village libraries • Utilization of services for benefit of literacy Campaign. • Monitoring & Supervision of function of libraries 	<ul style="list-style-type: none"> • To assist & supervision in utilization of grants • Utilization of their services in grassroots level for benefit of learners & volunteers • Financial Assistance to village Libraries
Total Literacy Campaign/Post Literacy/Programme	Utilization of the services of the village libraries in awareness building & environmental building conducive for literacy campaign	<ul style="list-style-type: none"> • Supervision & Monitoring visit, feedback & report • Labour Literacy Center 	<ul style="list-style-type: none"> • Implementation • Labour Literacy Center
Total Literacy Campaign/Post Literacy/Programme	<ul style="list-style-type: none"> • Proposals, guideline, allocation of fund & Monitoring • Labour Literacy Center 	<ul style="list-style-type: none"> • Recruitment of fund • Salary of DAEO; PO; APO; Supervision & Others 	<ul style="list-style-type: none"> • Support to A.P. • Salary of DAEO; PO; APO; Supervision & Others
Total Literacy Campaign/Post Literacy/Programme	Drawing and disbursement		

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Adult and non formal education.	Adult and non formal education.	
1. Promotion of adult	1. Implementation of adult	

literacy.	literacy programme.	
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ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Adult and non formal education	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii. (In Rs. Crores)

District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Adult Education.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Adult and Non-formal	√				√			√	

Education Officer.									
Project Officer		√			√			√	
APO		√			√			√	
Instructor		√			√			√	
Supporting Staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Adult and Non-formal Education Officer.	√		√			√	√	
Project Officer	√		√			√	√	
APO	√		√			√	√	
Instructor	√		√			√	√	
Supporting Staff	√		√			√	√	

Activity Mapping

18. Sports & Youth Affairs

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Promotion of Sports & Youth Affairs Activities	1. Organise Khel Abhijan involving different youth organisations. 2. Organise youth festivals and sports event on the dates on national and state importance.	1. Organise festivals, sports and cultural events at local level in association with GP and local organizations. Organise Khel Abhijan involving different youth organisations. 2. Create infrastructures for promotion of sports and culture. 3. To set up one cultural centre at Block HQ with Auditorium and other facilities.	1. Organise sports, cultural events, festivals using folk media. Mobilise youth for Khel Abhijan. 2. To provide financial assistance to local talent through participation in district and state level.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Cultural Activities.	Cultural Activities.	Cultural Activities.
1. Promotion of social and cultural activities.	1. Promotion of social and cultural activities.	

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Cultural activities	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Cultural

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Sports Officer	√				√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Sports Officer	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

19. Health, Sanitation including Hospitals, Health Centres and Dispensaries.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

Health care	<ol style="list-style-type: none"> 1. Planning through the health committees. 2. To coordinate communicable diseases programme (e.g. TB, Leprosy) with the state. 3. To coordinate, construction and maintenance and supervision of primary health centres (PHCs) 4. Monitoring, review and evaluation. 5. Periodic conduction of epidemiological surveys. 6. To promote school health programmes. 	<ol style="list-style-type: none"> 1. To assist in supervision and maintenance of sub-centres and deployment of field staff. 2. To organize health family welfare camps and conduct demonstration-cum-exhibition programmes on health, family welfare and sanitation. 3. Coordination /supervision of construction of sanitary latrines / marts. 4. To organize health awareness rallies and camps. 5. To assist in inspection / assessment of quality of public health inputs and services. 6. Planning of rural sanitation programmes. 7. Promotion of information education and communication (IEC campaigns). 	<ol style="list-style-type: none"> 1. To assist in formation of village health committees comprising panchayat members, representatives of villagers, village health guide, trained birth assistant and multi purpose health workers. 2. Upkeep of village sanitation (cleaning of roads, drainage etc.). 3. Mobilising and organizing people for health, family planning and immunization. 4. Supervision of mid-day meals schemes for school children. 5. Chlorination of village tanks and wells and spraying of DDT etc. 6. To assist in construction of individual sanitary latrines. 7. Reporting of outbreak of epidemics. 8. To assist in coordinate emergency medical relief services.
NRHM	<ol style="list-style-type: none"> 1. Zilla Parishad will lead the District Health Mission to guide and manage all public health institutions 2. Prepare district health plan 	<ol style="list-style-type: none"> 1. Maintain Co-ordination linkages for implementation of the programmes under NHRM 	<ol style="list-style-type: none"> 1. Implement programmes under NHRM through VHC
IEC for Sanitation	Create awareness with association with PHED for rural sanitation.	Create awareness with association with PHED for rural sanitation.	Create awareness with association with PHED for rural sanitation.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
<p>Public Health and Family Welfare.</p> <ol style="list-style-type: none"> 1. Implementation of family welfare programme. 2. Prevention and remedial measures against epidemics. 3. Regulation of sale of meat fish and other perishable food articles. 4. Participation in programmes of human and animal vaccination. 5. Licensing of eating and entertainment establishment. 6. Destruction of stray dogs. 7. Regulation of curing, tanning and dyeing of skins and hides. 8. Regulation of offensive and dangerous trades. 	<p>Public Health and Family Welfare.</p> <ol style="list-style-type: none"> 1. Promotion of health and family welfare programme. 2. Promotion of immunisation and vaccination programme. 3. Health and sanitation at fairs and festivals.. 	<p>Public Health and Family Welfare.</p> <ol style="list-style-type: none"> 1. Establishment and maintenance of hospitals, primary health centres and dispensaries except Civil Hospital, Medical College Hospital, T. B. Sanitorium, Leprosy Hospitals and Mental Hospitals. 2. Implementation of immunisation and vaccination programme. 3. Health education activities. 4. Maternity and child health activities. 5. Family welfare activities. 6. Organising health camps with Anchalik and Gaon Panchayats. 7. Measure against environment pollution.
<p>Rural Sanitation.</p> <ol style="list-style-type: none"> 1. Maintenance of general sanitation cremation and burial grounds. 2. Clearing of public roads, drains, tanks ponds, wells and other public places. 3. Maintenance and regulation of burning and burial grounds. 		

4. Construction and maintenance of public latrines.		
5. Disposal of unclaimed corpses and carcasses.		
6. Management and control of washing and bathing ghats.		

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
	Plan	Non plan
Health, sanitation including hospitals, health centres and dispensaries		
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Health & Family Welfare

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own	From funds	By Govt.

							income	devolved by Govt. to panchayat	directly
Jt. Director, Health	√				√			√	
Addl.Distrit Health Officers	√				√			√	
Senior Medical Officers of the PHC		√			√			√	
Supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Jt. Director, Health	√		√			√	√	
Addl.Distrit Health Officers	√		√			√	√	
Senior Medical Officers of the PHC	√		√			√	√	
Supporting staff	√		√			√	√	

Activity Mapping

20. Family Welfare.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

Maternal and child health centres	<ol style="list-style-type: none"> 1. Planning for family welfare programme. 2. Establishment and maintenance of MCHs. 3. To supply of medicines, equipments to MCH. 4. Training of mid-wives and para-medical functionaries. 5. To coordinate with state / international agencies immunization services. 6. Propagation of family planning methods procurement supply and distribution of contraceptives. 7. To promote school health programmes. 8. Planning supervision and monitoring ICDS. 9. Procuring, supply and distribution of meals for children, medicines and equipments for ICDS centres. 10. Training of ANMs and others. 11. Liaisoning with state / national level health programmes. 	<ol style="list-style-type: none"> 1. Distribution of medicines, equipments and family planning materials to the centres. 2. Propagation and creating awareness about maternal and child care immunization and family planning schemes. 3. To coordinate / assist in monitoring and supervision of family welfare and family planning services. 4. Distribution of materials, medicines and equipment to ICDS centres. 5. Assistance to the beneficiaries, mothers and children. 6. To encourage institutional delivery to reduce maternal / child mortality 	<ol style="list-style-type: none"> 1. To motivate people to opt small family norm. 2. To identify beneficiaries under national family benefit scheme. 3. Selection of beneficiary for National Maternity Benefit Scheme. 4. Assistance in organizing family planning and immunization camps. 5. To organize IEC / Health and FW promotional campaigns. 6. To promote school health programmes. 7. To coordinate / assist in maintenance of ICDS and Anganwadies. 8. To encourage institutional delivery to reduce maternal / child mortality.
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ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Public Health and Family Welfare. 9. Implementation of family welfare programme. 10. Prevention and remedial measures	Public Health and Family Welfare. 4. Promotion of health and family welfare programme. 5. Promotion of immunisation and	Public Health and Family Welfare. 8. Establishment and maintenance of hospitals, primary health centres and dispensaries except Civil Hospital,

against epidemics. 11. Regulation of sale of meat fish and other perishable food articles. 12. Participation in programmes of human and animal vaccination. 13. Licensing of eating and entertainment establishment. 14. Destruction of stray dogs. 15. Regulation of curing, tanning and dyeing of skins and hides. 16. Regulation of offensive and dangerous trades.	vaccination programme. 6. Health and sanitation at fairs and festivals..	Medical College Hospital, T. B. Sanitorium, Leprosy Hospitals and Mental Hospitals. 9. Implementation of immunisation and vaccination programme. 10. Health education activities. 11. Maternity and child health activities. 12. Family welfare activities. 13. Organising health camps with Anchalik and Gaon Panchayats. 14. Measure against environment pollution.
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ii. **Details of fiscal devolution to match the functional devolution described above:**

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Health, sanitation including hospitals, health centres and dispensaries	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

iii. **Details of devolution of functionaries pertaining to the activity concerned.**

Designation	Brief description responsibilities	Number of
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		employees.
Jt. Director, Health		
Addl. Distrit Health Officers		
Senior Medical Officers of the PHC		
Supporting staff		

**Table 1. Mode of devolution and salary.
Department : Health & Family Welfare.**

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Jt. Director, Health	√				√			√	
Addl. Distrit Health Officers	√				√			√	
Senior Medical Officers of the PHC		√			√			√	
Supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Jt. Director, Health	√		√			√	√	
Addl. Distrit Health Officers	√		√			√	√	
Senior Medical Officers of the PHC	√		√			√	√	
Supporting staff	√		√			√	√	

Activity Mapping

21. Women and child development

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

Socio-economic development of women	<ol style="list-style-type: none"> 1. Promotion of equal opportunity to women in all sectors of development , social, economic and political. 2. Mobilising social support against social evils like dowry. 3. Promotion of opportunities for women to engage themselves in income generating activities. 4. Protecting the interests of the women workers in the unorganized sector. 5. Ensuring payment of minimum wages to the women agricultural labourers. 	<ol style="list-style-type: none"> 1.To propagate the message of equal opportunity to women in all sectors of development. 2. Mobilising social support against social evils discriminating women. 3. Identifying income generating activities for women. 	<ol style="list-style-type: none"> 1. Awareness generation among women about their rights. 2. Promoting Self Help Groups of women.
Maternity benefit	<ol style="list-style-type: none"> 1. To helping pregnant women receive maternity benefits under the National Maternity Benefit Scheme. 	<ol style="list-style-type: none"> 1. Awareness generation among women about maternity benefit scheme, proper age of marriage and small family norm. 	<ol style="list-style-type: none"> 1. Identifying pregnant women eligible for maternity benefit scheme and to helping them in getting benefits.

<p>Development of women and children in rural areas</p>	<ol style="list-style-type: none"> 1. To supervise, guide and support the district level officials concerned with the implementation programmes. 2. Preparation of district annual action plan through consolidation and aggregation of village and block level plans. 3. Resource appraisal and market surveys to identify the demand based income generating activities. 4. Preparation of annual action plan for line with the credit plan. 5. Ascertaining the availability of funds for women and child. 6. Assist the identification of active NGOs for the implementation of the programme. 7. Ensure coordination in bringing of convergence of services. 8. Setting up of infrastructure facilities in support of the programme. 	<ol style="list-style-type: none"> 1. Preparation of annual action plan. 2. Implementation of the programme in Gram Panchayats. 3. Implementation of welfare programmes in Gram Panchayats. 4. To assist GP in organizing training programmes / workshops and meetings. 5. To ensure convergence of services in coordination with other departments at GP level. 6. To assist in identification and selection of demand based income generating activities for women groups. 7. Mobilising and organizing women through NGOs for implementation of the programmes. 8. To assist in conducting credit camps to provide access to credit for women groups from financial institutions. 9. Assistance to women groups in procurement of raw materials. 	<ol style="list-style-type: none"> 1. To assist in development of data base for women and child development programmes. 2. Preparation of annual action plan. 3. To assist DRDA / Panchayat Samiti in identification of women beneficiaries. 4. To assist in organizing self to help / thrift and credit groups as an entry point to the programme. 5. Assist to conducting training programmes. <p>Awareness building. Gender sensitization. Leadership Skill development.</p> <ol style="list-style-type: none"> 6. Maintenance of infrastructure facilities like drinking water, sanitation, Anganwadi centre, primary school, common workshed and provide accommodation for front line workers. 7. Assist in ensuring convergence of services to women groups, literacy health, immunization and family welfare.
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ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
Women and Child Development. 1. Participation in the implementation of women and child welfare programmes. 2. Promotion of school health and nutrition programme.	Women and Child Development. 1. Promotion of programmes relating to development of women and children. 2. Promotion of school health and nutrition programme. 3. Promotion of participation of voluntary organisations in women and child development programme.	

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Women and child development	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

(In Rs. Crores)							
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Social Welfare & Health & Family Welfare.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Social Welfare Officer	√				√			√	
Child Development Project Officer		√			√			√	
Supervisor (ICDS)		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Social Welfare Officer	√		√			√	√	
Child Development Project Officer	√		√			√	√	
Supervisor (ICDS)	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

22. Social Welfare, including Welfare of the Handicapped and Mentally Retarded.

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat

<p>Welfare of the disabled.</p>	<ol style="list-style-type: none"> 1. Survey of disabled persons in the district and their classification according to the nature of disability. 2. Making available text books in Braille to the visually handicapped children in the schools. 3. Inspection, supervision and monitoring of the voluntary organizations in the district receiving grant-in-aid from the Ministry of Welfare Government of India for rehabilitation of persons with disability. 4. Identification and promotion of voluntary organizations receiving grant-in-aid from the Central Government for rehabilitation of leprosy patients. 5. Identification of voluntary organizations and assisting them to set up special schools for the disabled 6. Coordination with different organizations for aids and equipments. 7. Vocational rehabilitation centres for disabled persons. 	<ol style="list-style-type: none"> 1. Identification of disabled persons in consultation with GPs. 	<ol style="list-style-type: none"> 1. Identification of disabled persons in consultation with Gram Sabhas.
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Street children	1. Identification of street children and making arrangements for their care and protection.	1. Identification of street children and coordinate with ZP for their development.	1. Identification of street children and coordinate with ZP and AP for their rehabilitation.
Adaptation of children	1. Coordinate with voluntary organizations and take up steps for adaptation.	1. Identification of parents willing to adopt child.	1. Identification of parents willing to adopt child.
Welfare of aged.	1. Identify destitute aged persons and arrange their shelters in association with voluntary organizations.	1. Coordinate with ZP for maintenance of aged persons.	1. Identification of aged persons and coordinate with AP and ZP for their maintenance.
Drug use prevention.	1. Make necessary arrangement for rehabilitation in association with different organizations. 2. Arrangement for counseling centres, de-addiction centres, after care centres etc.	1. Building awareness on ill affect of drug abuse. 2. Coordination with ZP for rehabilitation.	1. Building awareness on ill affect of drug abuse. 2. Coordinate with AP and ZP.
Rehabilitation of beggars.	1. Make necessary arrangement for rehabilitation of beggars in association with voluntary organizations.	1. Coordinate with ZP for rehabilitation with beggars.	1. Identification of beggars for rehabilitation.

Integrated child development scheme	<ol style="list-style-type: none"> 1. Supervise, guide and support development services for implementation of the ICDS projects. 2. Monitor the functioning of the scheme in the district. 3. Promote people's participation in programmes through involvement of local leadership. 4. Coordination with the District Collector for elimination of child labour. 	<ol style="list-style-type: none"> 1. To supervise the project staff, women and child welfare department staff responsible. 2. Assist the officers concerned with the programme in procurement and distribution of nutrition material and other medical supplies. 3. Provide infrastructural facilities and other logistic support to facilitate implementation of the programme. 4. Identification of child labour working in hazardous and other occupations with the help of GP. 	<ol style="list-style-type: none"> 1. Assist ICDS staff in conducting surveys working in the panchayat samitis. 2. Assist in selection of beneficiaries. 3. Assisting in selection of sites for locating Anganwadi centres. 4. Ensure community participation through organizing regular meetings. 5. In involving women GP members in supervising the functioning of the Anganwadi centres.
Eradication of untouchability	<ol style="list-style-type: none"> 1. Implementation of the provisions of PCR Act. 2. Publicity of the provisions of PCR Act. 3. Legal aid to the victim. 	<ol style="list-style-type: none"> 1. Survey of untouchability prone area. 2. Awareness generation on eradication of untouchability. 3. Celebration (removal) of untouchability week on 2nd October. 	<ol style="list-style-type: none"> 1. Reporting on discriminatory practice. 2. Mobilising people in elimination of untouchability.

Liberation and rehabilitation of scavengers.	<ol style="list-style-type: none"> 1. Ensure that all dry latrines have been converted to waterbound latrine. 2. Rehabilitation of liberated scavengers. 		
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ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
<p>Social Welfare including Welfare of Handicapped and Mentally Retarded.</p> <ol style="list-style-type: none"> 1. Participation in the implementation of the social welfare programme, including welfare of the handicapped, mentally retarded and destitute and distribution of foodstuff on social welfare programme. 2. Selection of beneficiaries and monitoring of the old age and windows pension scheme. 	<p>Social Welfare including Welfare of Handicapped and Mentally Retarded.</p> <ol style="list-style-type: none"> 1. Promotion of social welfare programmes including welfare of handicapped, mentally retarded and destitutes; procurement and supervision of distribution of foodstuff in social welfare programmes. 2. Monitoring the old age and windows pensions and pensions of the handicapped. 	<p>Social Welfare including Welfare of Handicapped and Mentally Retarded.</p> <ol style="list-style-type: none"> 1. Woman's organisation and welfare. 2. Local vagrancy relief. 3. Children's organisation and welfare. 4. Maintenance of Social Welfare Institutions such as poor home, orphanages, rescue shelters. 5. Sanctioning and distributing of pension for widows, old and physically disabled destitutes and allowances for unemployed and couples of intercaste marriages in which one party is member of a scheduled castes or scheduled tribes. 6. Control of fire out breaks. 7. Campaign against superstitions, casteism, untouchability, alcoholism, expensive marriages, social functions, dowry and conspicuous consumption. 8. Encouraging community marriages and inter-caste

		marriages. 9. Vigilance against economic offences such as smuggling, tax evasion, food adulteration. 10. Assistance for developing land assigned to landless labourers. 11. Identify free and rehabilitate bonded labourers. 12. Organise cultural and recreation activities. 13. Encouragement of sports and games. 14. Give new form and social content to traditional festivals 15. Verification of weights and measures in (shopping) establishment.
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ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year	
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	(In Rs. Crores)	(In Rs. Crores)
Social Welfare including Welfare of Handicapped and Mentally Retarded	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

		(In Rs. Crores)					
District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

**Table 1. Mode of devolution and salary.
Department : Social Welfare.**

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
District Social Welfare Officer	√				√			√	
Child Development Project Officer		√			√			√	
Supervisor (ICDS)		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
District Social Welfare Officer	√		√			√	√	
Child Development Project Officer	√		√			√	√	
Supervisor (ICDS)	√		√			√	√	
Other supporting staff	√		√			√	√	

Activity Mapping

23. Public distribution system

PART – A

Whether the matter has been devolved to Panchayats or not	
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PART – B (To be filled in only if the matter has been devolved)

I. Devolution of functions.

	Details of the provision in the legislation devolving the function concerned	Date since which the provision is in force	Remarks
Details of legislative provisions devolving the function	Enclosed in Annexure – I	6 th May 1994	

	Details of executive order	Date since in force	Remarks
	PDA 336/2001/Pt-III/32	23-06-2007	

Details of activities devolved pertaining to the function:

Description of function	Distribution of activities		
	Zilla Panchayat	Anchalik Panchayat	Gram Panchayat
Availability and movement of essential commodities.	<ol style="list-style-type: none"> 1. Assess demand and coordinate implementation, availability and movement of essential commodities. 2. Prepare a district map of PDS outlet. 3. Arrangement for storage, godwans and warehouses. 4. Open new ration shops and issue ration cards. 	<ol style="list-style-type: none"> 1. Monitoring, movement and availability of essential commodities in the area. 2. Implement schemes under the guidance of ZP. 3. Coverage of weaker sections by FPS. 4. To assist and arrange transport and storage facilities. 5. Help in issuing ration card. 	<ol style="list-style-type: none"> 1. Supervise prices of commodities. 2. Scale of ration per head per month and distribution of other PDS items. 3. Make FPS answerable to Gram Sabha. 4. Assist and certify in proper distribution of essential commodities. 5. Assist in preparation of new ration card, identification of beggars cards, selection of location for FPS and dealers.
Vigilance, enforcement and redressal of grievances.	<ol style="list-style-type: none"> 1. To coordinate action for redressal of public grievances. 	<ol style="list-style-type: none"> 1. Enquiry into public complaints against hoardings. 	<ol style="list-style-type: none"> 1. Assist in constituting vigilance committees. 2. Inspection of FPS. 3. Report irregularities.
Linking PDS with poverty alleviation programme	<p>Access demand for food grains under wage employment programmes.</p> <p>Arrange for transportation and supply to the GPs.</p> <p>Maintain vigilance.</p>	<p>Collect demand for GPs for distribution as part of wages.</p> <p>Ensure proper supply and distribution and initiate action against irregularities.</p>	<p>Assist in assessing of quality of food grains required.</p> <p>Assist in procurement and distribution.</p> <p>Maintain vigilance and reporting irregularities.</p>
			<p>Selectopn of beneficiaries scheme strictly through Gram Sabha</p> <p>(a) BPL Categories</p> <p>(i) AAY Scheme</p> <p>(ii) Randhanjyoti</p>

			(b) Recommendation and identification of families for new APL Cards on the basis of census record in rural areas. 2. Monitoring status of BPL beneficiaries including AAY and Randhanjyoti beneficiaries- Recommendation for delation and substitution
Participation in functioning of vigilance Committees and ensure timely and proper lifting of allotted commodities -			(a) At District/Subdivision level. (b) At Block level/GPSS level (c) At F.P. Shop agent level.
			(i) Maintenance of village Grain Banks (ii) Selection of Members of Grain Banks through Gram Sabha
	Arrangement of consumer awareness programme	Arrangement of consumer awareness programme	Arrangement of consumer awareness programme
	Arrangement of public meeting/seminar etc in rural areas	Arrangement of public meeting/seminar etc in rural areas	Arrangement of public meeting/seminar etc in rural areas
	Observance of world consumer Rights Day, National Consumer Day, etc.	Observance of world consumer Rights Day, National Consumer Day, etc.	Observance of world consumer Rights Day, National Consumer Day, etc.

ANNEXURE – I

Details of the provision in the legislation devolving the function concerned.

Gram Panchayats	Anchalik Panchayats	Zilla Parishad.
<p>Public Distribution System.</p> <p>1. Promotion of public awareness with regard to the distribution of essential commodities.</p> <p>2. Monitoring the public distribution system including keep in sharp vigilance to ensure full and equitable distribution of essential commodities allotted by the State Government.</p>	<p>Public Distribution System.</p> <p>1. Promotion of distribution of essential commodities through fair price shops in the villages. Panchayats will also keep sharp vigilance over fair and equitable distribution of essential commodities. Panchayat will educate the people about consumer's rights and assist in redressal of consumer's grievances.</p>	

ii. Details of fiscal devolution to match the functional devolution described above:

Indicate budget year		
	(In Rs. Crores)	(In Rs. Crores)
Public distribution system	Plan	Non plan
Total amount allocated in the budget by the state		
Government to the function concerned		

From within the amount given in above, the total amount allocated in the budget by the State Government to panchayat for the devolved activities pertaining to the function concerned.

ii.

District panchayat		Block panchayat		Village panchayat		Total devolved to panchayats	
Plan	Non plan	Plan	Non plan	Plan	Non plan	Plan	Non plan

N.B. The Department will earmark the fund against each activity at respective PRI level in consultation with the Finance Department.

Table 1. Mode of devolution and salary.

Department : Civil Supply.

Designation	PRI level to which devolved			Mode of devolution			Details of salary payment		
	ZP	AP	GP	Appointment	Deputation	Other	From own income	From funds devolved by Govt. to panchayat	By Govt. directly
Dy. Director,	√				√			√	
Asstt. Director.	√				√			√	
Superintendent	√				√			√	
Inspector		√			√			√	
Sub Inspector		√			√			√	
Other supporting staff	√	√			√			√	

Table II. Details of CRs, Leave Sanction and Disciplinary action.

Designation	Details of CR writing		Details of leave sanction		Details of disciplinary action			
	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	By PRI President / CEO / Other officer in PRI	By Line Deptt. officer	Major penalty		Minor penalty	
					By PRI	By Govt.	By PRI	By Govt.
Dy. Director,	√		√			√	√	
Asstt. Director.	√		√			√	√	
Superintendent	√		√			√	√	
Inspector	√		√			√	√	
Sub Inspector	√		√			√	√	
Other supporting staff	√		√			√	√	